

1 Name of the programme, duration, list of students enrolled (with signature of students) , curriculum, assessment procedures year-wise.

**2020- 2021**



# Certificate Course in Communicative English

2020-2021

The Department of English  
Sree Narayana College, Punalur

2020-2021

Sree Narayana College, Punalur

Reshma. R  
Head of the Department  
Department of English  
Sree Narayana College, Punalur

8 December 2020

The Principal  
Sree Narayana College  
Punalur

Sir,

The Department of English would like to continue the Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

Duration : 30 days


Timing : 1.5 hours on Tuesdays and Thursdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students

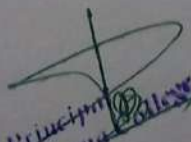
The department will maintain records of the course under the supervision of the Head of the Department.

Yours faithfully

  
Reshma R

Head of the Department  
RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305



  
Principal  
Sree Narayana College  
Punalur

## LIST OF ENROLLED STUDENTS

Sl. No.	Ad. No.	Name of the student	Department of the student
1	36454	Praisyl B. Joy	Economics
2	36221	Anupama	Economics
3	36183	Sheena Mols	Economics
4	36491	Biji Babu	Economics
5	36217	Arsha S	Economics
6	36505	Indraja B Kalyan	Mathematics
7	36391	Nandhana R	Mathematics
8	36153	Nandhana R Sreekumar	Mathematics
9	36323	Aswathy S.	Mathematics
10	36486	Neeraj S. P	English
11	36292	Anju A.	English
12	36523	Ganesh T. R	Zoology
13	36481	Vimal Chandran	Zoology
14	36520	Surya R	Zoology
15	36409	Nithya Biju	Zoology
16	36204	Aishwarya B G	Zoology
17	36382	Sandra V	Zoology
18	36148	Swathy S	Zoology
19	36580	Vrindhamol	History
20	36133	Poorva Ajay	Physics
21	36274	Sruthy S	Physics
22	36322	Nikhil B	Physics



Principal  
~~Arayana College~~  
 Kannur

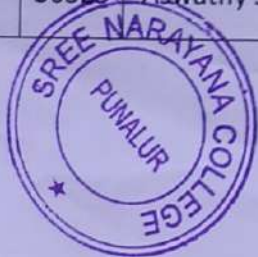
23	36210	Anagha V. S	Physics
24	36608	Aparna S. Nair	Physics
25	36644	Arya B.	Physics
26	36255	Arsha G. S	Chemistry
27	36185	Prawin. P	Chemistry
28	36226	Subin S	History
29	36188	M.R Gopika	History
30	36060	Muhsina S	History
31	36074	Aishwarya A.N	History



*Principal*  
Sree Narayana College  
Punalur

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH ATTENDANCE STATEMENT 2020-2021

Sl. No.	Ad. No.	Name of the student	5/1/21	7/1/21	12/1/21	14/1/21	19/1/21	21/1/21	9/2/21	11/2/21	16/2/21	18/2/21	23/2/21	25/2/21	2/3/21	4/3/21		
1	36454	Praisly B. Joy	x	A	x	x	x	x	A	x	x	x	A	x	x	x	<u>Praisly</u>	
2	36221	Anupama	x	x	x	A	x	x	x	A	x	x	x	x	x	x	<u>Anupama</u>	
3	36183	Sheena Mols	x	x	x	x	x	A	x	x	A	x	A	x	x	x	<u>Sheena</u>	
4	36491	Biji Babu	x	x	A	x	x	x	A	x	x	x	x	x	A	A	x	<u>Biji Babu</u>
5	36217	Arsha S	x	x	x	x	A	x	x	x	x	x	A	x	x	x	A	<u>Arsha S</u>
6	36505	Indraja B Kalyan	x	x	x	A	x	x	x	A	x	x	x	x	A	x	x	<u>Indraja</u>
7	36391	Nandhana R	x	x	x	x	x	x	A	x	x	x	x	x	x	A	x	<u>Nandhana</u>
8	36153	Nandhana R Sreekumar	x	x	x	x	x	x	x	x	A	x	x	x	x	x	x	<u>Nandhana</u>
9	36323	Aswathy S.	x	x	x	A	x	x	x	x	x	x	A	x	A	x	x	<u>Aswathy</u>



Principal  
Sree Narayana College  
Punalur

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## ATTENDANCE STATEMENT 2020-2021

10	36486	Neeraj S. P	x	x	A	x	x	x	A	x	x	x	x	A	x	x	x	Neeraj
11	36292	Anju A.	x	x	x	A	x	x	x	x	A	x	A	x	x	x	x	Anju
12	36523	Ganesh T. R	x	x	x	x	A	x	x	x	x	x	x	x	x	A	x	Ganesh
13	36481	Vimal Chandran	x	x	x	x	x	x	A	x	x	x	A	x	A	x	x	Vimal C.
14	36520	Surya R	x	x	x	A	x	x	x	A	x	x	x	A	x	x	x	Surya
15	36409	Nithya Biju	x	x	x	A	x	x	x	x	A	x	A	x	x	x	x	Nithya Biju
16	36204	Aishwarya BG	x	A	x	x	A	x	x	x	x	x	x	x	x	A	x	Aishwarya
17	36382	Sandra V	x	x	x	x	x	x	A	x	x	x	A	x	A	x	x	Sandra V
18	36148	Swathy S	x	x	x	A	x	x	x	x	A	x	x	A	x	x	x	Swathy
19	36580	Vrindhamol	x	x	x	x	x	x	A	x	x	x	x	x	A	x	x	Vrinda
20	36133	Poorva Ajay	x	x	x	x	x	x	x	x	x	x	A	x	x	x	x	Poorva
21	36274	Sruthy S	x	x	x	x	A	x	x	x	x	x	x	x	x	x	x	Sruthy
22	36322	Nikhil B	x	A	x	x	x	x	A	x	x	x	x	A	x	x	x	Nikhil



Principal  
Sree Narayana College  
Changanassery



## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH ATTENDANCE STATEMENT 2020-2021

			5/1/21	7/1	12/01	14/01	19/01	21/01	9/02	11/02	16/02	18/2	23/2	25/2	25/2	2/3	4/3		
23	36210	Anagha V. S	x	A	x	x	x	x		x	x	x	x	x	x	x	x	x	Anagha
24	36608	Aparna S. Nair	x	x	x	x	x	A	x	x	x	x	x	A	x	x	A	x	Aparna
25	36644	Arya B.	x	x	A	x	x	x	x	x	A	x	x	x	x	x	x	x	Arya
26	36255	Arsha G. S	x	x	x	A	x	x	x	x	x	x	x	x	x	x	x	x	Arsha
27	36185	Prawin. P	x	x	x	A	x	x	x	x	x	A	x	x	x	x	x	x	Prawin
28	36226	Subin S	x	A	x	x	x	x	x	A	x	x	x	A	x	x	x	x	Subin
29	36188	M.R Gopika	x	x	x	x	A	x	x	x	x	A	x	x	x	x	x	x	Gopika
30	36060	MuhsinS	x	A	x	x	x	A	x	x	x	x	x	x	x	x	x	x	Muhsin
31	36074	Aishwarya A.N	x	x	x	x	x	x	A	x	x	x	x	A	x	x	x	x	Aishwarya



Principal  
Sri Sri Narayana College  
Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2020-2021**

Sl. No.	Ad. No.	Name of the student	9/3/21	11/3/21	16/3/21	18/3/21	22/3/21	25/3/21	30/3/21	1/4/21	6/4/21	9/4/21	13/4/21	16/4/21	20/4/21	23/4/21	27/4/21
1	36454	Praisya B. Joy	x	x	A	x	x	A	x	x	x	x	x	x	x	x	x
2	36221	Anupama	A	x	x	x	x	x	A	x	x	x	x	x	x	x	x
3	36183	Sheena Mols	x	A	x	x	x	x	x	x	x	x	x	x	A	x	x
4	36491	Biji Babu	A	x	x	x	x	x	x	x	A	x	x	x	x	A	x
5	36217	Arsha S	x	x	x	x	x	A	x	x	x	x	x	x	x	x	x
6	36505	Indraja B Kalyan	x	A	x	x	x	x	x	A	x	x	x	x	x	x	x
7	36391	Nandhana R	A	x	A	x	x	x	x	x	x	A	x	x	x	x	x
8	36153	Nandhana Sreekumar	x	x	x	x	A	A	x	x	x	x	x	x	x	x	x
9	36323	Aswathy S	x	x	A	x	x	x	A	x	x	x	x	x	x	x	x



Principal  
Sri Narayana College  
Ponnur

Praisya  
Anupama  
Sheena  
Biji Babu  
Arsha S  
Indraja  
Nandhana  
Nandhana  
Aswathy

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2020-2021**

10	36486	Neeraj S. P	x	x	x	x	x	x	x	x	x	x	x	x	A	x	x	x
11	36292	Anju A.	x	x	x	x	x	x	x	A	x	x	x	x	x	A	x	x
12	36523	Ganesh T. R	x	A	x	x	x	x	A	x	x	x	x	A	x	x	x	
13	36481	Vimal Chandran	x	x	A	x	x	x	x	A	x	x	x	x	x	x	x	
14	36520	Surya R	x	x	x	x	x	x	A	x	x	x	x	x	x	x	x	
15	36409	Nithya Biju	A	x	x	x	x	x	x	x	x	x	x	x	x	x	x	
16	36204	Aishwarya BG	x	x	x	x	x	x	A	x	x	x	x	A	x	x	x	
17	36382	Sandra V	x	A	A	x	x	x	x	A	x	x	x	x	x	x	x	
18	36148	Swathy S	x	x	x	x	x	x	x	A	x	x	x	x	x	x	x	
19	36580	Vrindham ol	x	x	x	x	x	x	x	x	A	x	x	x	x	x	x	
20	36133	Poorva Ajay	x	A	x	x	x	x	x	x	A	x	x	x	x	x	x	
21	36274	Swathy S	x	x	A	x	x	x	A	x	x	x	x	x	x	x	x	

Neeraj  
Anju  
Ganesh  
Vimal C.  
Surya  
Nithya Biju  
Aishwarya  
Sandra S  
Swathy  
Vrinda  
Poorva  
Swathy



Principal  
Sree Narayana College  
Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2020-2021**

22	36322	Nikhil B	x	x	A	x	x	x	x	x	x	x	x	x	x	x	x	
23	36210	Anagha V. S	x	x	x	A	x	x	x	x	x	x	x	A	x	x	x	<del>Anagha</del>
24	36608	Aparna S. Nair	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Aparna
25	36644	Arya B.	x	A	A	x	x	x	x	x	x	x	x	x	x	A	x	Arya
26	36255	Arsha G. S	x	x	x	x	x	x	A	x	x	x	x	x	x	x	x	Arsha
27	36185	Prawin. P	x	x	A	x	x	x	x	x	x	x	x	x	x	A	x	Prawin
28	36226	Subin S	x	x	x	x	x	x	A	x	x	x	x	x	x	x	x	Subin S
29	36188	M.R Gopika	x	x	x	x	x	x	x	A	x	x	x	x	x	x	x	Gopika
30	36060	Muhsin S	A	x	x	x	x	x	x	A	x	x	x	x	x	x	A	Muhsin
31	36074	Aishwarya A.N	x	A	x	x	x	x	x	x	x	x	x	x	x	A	x	Aishwarya



Principal  
Sree Narayana College  
Punalur

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

## Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner is enable with the English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.



*[Handwritten Signature]*  
Principal  
Sree Narayana College  
Punalur

# Syllabus

Sl. No	Topic	Minimum No. of Hours
1	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American; Indian English and idea of a neutral accent.	03 hrs
2	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels) Phonetic Symbols,	03 hrs
3	Refresher classes on English Grammar and Vocabulary	03 hrs
4	Connected Speech: Word stress and sentence stress	04 hrs
5	Reading from texts, computer aided teaching and learning exercises	02 hrs
6	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
7	Presentation and speech giving techniques	1.5 hrs
8	Module on Office Etiquette	01 hrs
9	Module on Customer Care	02 hrs
10	Telephone handling Techniques	02 hrs
11	Module on Active Listening	01 hrs
12	Module on Product features and benefits	01 hrs
13	Module on call structure	1.5 hrs
14	Module on objection handling and questioning Techniques	1.5 hrs
15	Power point Presentation	1.5 hrs
16	Module on Telemarketing and Prospecting	1.5 hrs
17	Module on Complaint handling and handling of difficult people	1.5 hrs
18	Group Discussion	01 hrs
19	Lesson on 'How to Face Interview', Body Language,	02 hrs
20	Debating Competition	1.5 hrs
21	Conducting Role Plays	1.5 hrs
22	Conducting Mock Interview	02 hrs
23	Interactive Sessions	03 hrs
	Total Hours	45 hrs



Principal  
Sree Narayana College,  
Punalur.

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (2020- 2021)

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2020- 2021. An online class of one and a half hour duration was conducted on Tuesdays and Thursdays. The course commenced on 5 January 2021 with an inauguration programme and continued till 27 April 2021. Following this an oral and a written examination was conducted.

### Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

### Process

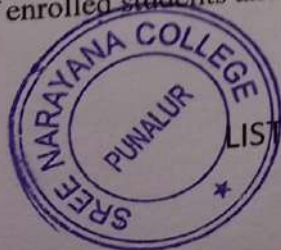
With the permission of the Principal, the Department of English circulated a brochure among the first year students in various departments to inform them about the course. Following this, thirty one students enrolled. The inauguration of the course was held on 5 January 2021 with Dr. T. Pradeep, Principal of Sree Narayana College, Punalur as the chief guest. After the inauguration Smt. Reshma R, HOD in Charge, Department of English gave the students a brief overview of the course.

Classes were held on Tuesdays and Thursdays for a duration of one and a half hours. Spoken varieties of English, consonant sounds and vowel sounds, grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

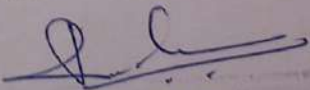
### Benefits

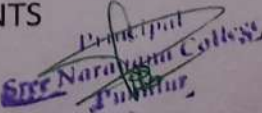
- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context

The list of enrolled students and class report are attached below.



LIST OF ENROLLED STUDENTS

  
RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

  
Principal  
Sree Narayana College,  
Punalur



# Certificate Course in Health and Fitness Sciences

2020-2021

The Department of Physical Education  
Sree Narayana College, Punalur



From,

Santhosh R.  
Associate Professor,  
Department of Physical Education

To

The Principal,  
S.N. College, Punalur

Sir,

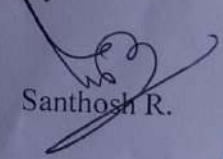
Permission may please be given to conduct a certificate course in Health and fitness science. The course will be organized by the department of Physical education, S N college, Punalur on Saturdays from 9.30:am to 12.30pm. A detailed proposal is submitted for your kind consideration and sanction.

Name of the course : Health and Fitness science  
Duration : 3 Months  
Timing : 3 hours on Saturdays  
Faculty : Teacher in the Dept. of Physical Education  
Beneficiary students : Degree Students

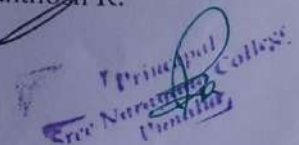
The department will be maintaining the records of the course under the supervision of the Head of the Department.

Punalur,  
04.01.21

Yours faithfully

  
Santhosh R.



  
Principal  
Sree Narayana College,  
Punalur

**CERTIFICATE COURSE IN HEALTH AND FITNESS SCIENCES**  
**NOMINAL ROLL OF STUDENTS**

SL. NO.	REG.NO.OF CANDIDATE	NAME	CLASS
1	25019133027	MIDHUN V	ZOOLOGY
2	25019133028	NAHITHA. N	ZOOLOGY
3	25019133032	SANISH . S	ZOOLOGY
4	25019133033	SANJAI S	ZOOLOGY
5	13319133021	AKSHAYA S L	ENGLISH
6	13319133023	AMRUTH RAJ S	ENGLISH
7	25019133024	AMRUTH J	ENGLISH
8	25019133032	ATHIRA B	ENGLISH
9	25019133043	HARIKRISHNAN B	ENGLISH
10	25019133049	S GANESH	ENGLISH
11	25019133055	VIJAYALEKSHMI B	ENGLISH
12	15919133029	ANAND S	COMMERCE
13	15919133036	BHAGYA ANIMON	COMMERCE
14	15919133041	DEVIKA J	COMMERCE
15	15919133044	GOKUL KRISHNAN	COMMERCE
16	15919133052	MUHAMMED AZJAD	COMMERCE
17	15919133060	ROYAL AVARACHAN	COMMERCE
18	15919133066	SIDHARTH JAYAN	COMMERCE
19	15919133073	VISHNU S	COMMERCE
20	15919133015	SANATH K	COMMERCE
21	22019133002	DEVU MURALI	MATHEMATICS
22	22019133034	VIGNESH M B	MATHEMATICS
23	22019133020	HAIMA SURESH	MATHEMATICS
24	14019133054	UTHARA S UDAYAN	HISTORY
25	14019133062	VISHNU. B. VINOD	HISTORY
26	14019133010	RESHMA R	HISTORY
27	23519133019	ALWIN S	CHEMISTRY
28	23519133012	ABHIJITH O	CHEMISTRY
29	23519133022	ANANDHU V KRISHNAN	CHEMISTRY
30	14019133051	THANSEEHA. B	HISTORY

Punalur  
06-01-2021



Principal  
Sri Narayana College, Punalur

# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2020-2021

Sl. No.	Reg.No.of Candidate	Name	9/10/21	16/10/21	23/10/21	30/10/21	06/11/21	13/11/21	20/11/21	27/11/21	04/12/21	11/12/21
1	25019133027	MIDHUN V										
2	25019133028	NAHITHA. N										a
3	25019133032	SANISH . S										
4	25019133033	SANJAI S										
5	13319133021	Akshaya S L								a		
6	13319133023	Amruth Raj S										
7	25019133024	Amruth J										
8	25019133032	Athira B										
9	25019133043	Harikrishnan B										
10	25019133049	S Ganesh										
11	25019133055	Vijayalekshmi B										
12	15919133029	Anand S						a				
13	15919133036	Bhagya Animon										
14	15919133041	Devika J										
16	15919133044	Gokul Krishnan			a							
17	15919133052	Muhammed Azjad										
18	15919133060	Royal Avarachan										
19	15919133066	Sidharth Jagan										
20	15919133073	Vishnu S				a						
21	15919133015	Sanath K										



Sri Narayana College  
Palur

			9/01/21	16/01/21	23/01/21	30/01/21	06/02/21	13/02/21	20/02/21	27/02/21	06/03/21	13/03/21
22	22019133002	Devu Murali	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
23	22019133034	Vignesh M B	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
24	22019133020	Haima Suresh	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
25	14019133054	Uthara S Udayan	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
26	14019133062	Vishnu. B. Vinod	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
27	14019133010	Reshma R	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
28	23519133019	ALWIN S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
29	23519133012	ABHIJITH O	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
30	23519133022	ANANDHU V KRISHNAN	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

Principal  
Sree Narayana College  
Punalur



# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2020 - 2021

Sl. No.	Reg.No.of Candidate	Name	24/03/21	27/03/21	29/04/21	10/04/21	11/05/21	09/05/21
1	25019133027	MIDHUN V						
2	25019133028	NAHITHA. N						
3	25019133032	SANISH . S						
4	25019133033	SANJAI S			a			
5	13319133021	Akshaya S L	A	A	A	A	A	A
6	13319133023	Amruth Raj S		a				
7	25019133024	Amruth J						
8	25019133032	Athira B						
9	25019133043	Harikrishnan B						
10	25019133049	S Ganesh						
11	25019133055	Vijayalekshmi B						
12	15919133029	Anand S						
13	15919133036	Bhagya Animon						
14	15919133041	Devika J			a			
16	15919133044	Gokul Krishnan						
17	15919133052	Muhammed Azjad						
18	15919133060	Royal Avarachan						
19	15919133066	Sidharth Jayan		a				
20	15919133073	Vishnu S						
21	15919133015	Sanath K						



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			20/03/21	21/03/21	03/04/21	10/04/21	10/05/21	05/05/21
22	22019133002	Devu Murali	S.L.	S.L.	S.L.	S.L.	S.L.	S.L.
23	22019133034	Vignesh M B	Vignesh	Vignesh	Vignesh	Vignesh	Vignesh	Vignesh
24	22019133020	Haima Suresh	Haima	a	Haima	Haima	Haima	Haima
25	14019133054	Uthara S Udayan	Uthara	Uthara	Uthara	Uthara	Uthara	Uthara
26	14019133062	Vishnu. B. Vinod	Vishnu	Vishnu	a	Vishnu	Vishnu	Vishnu
27	14019133010	Reshma R	Reshma	a	Reshma	Reshma	Reshma	Reshma
28	23519133019	ALWIN S	Alwin	Alwin	Alwin	Alwin	Alwin	Alwin
29	23519133012	ABHIJITH O	Abhi	Abhi	Abhi	Abhi	Abhi	Abhi
30	23519133022	ANANDHU V KRISHNAN	Anandhu	Anandhu	Anandhu	Anandhu	Anandhu	Anandhu

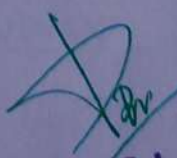


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## SYLLABUS (HEALTH AND FITNESS SCIENCES)

Sl. No.	Topic	Minimum No. of Hours
1	Definition, meaning and dimensions of health	02 hrs
2	Health hazards in the society and their impact	01 hr
3	Definition, meaning and types of fitness	03 hrs
4	Life style diseases and their common causes	02 hrs
5	Scientific basis of physical activity	02hr
6	Types of exercise and its benefits	02 hrs
7	Energy systems	01 hr
8	Effect of exercise on muscular, circulatory and respiratory systems	02 hrs
9	Warm up, cool down, oxygen debt and second wind	01 hr
10	Nutrition and malnutrition	03 hrs
11	Importance of correct posture	01 hr
12	Common postural deformities	03 hrs
13	First aid, principles of first aid and measures to be taken	03 hrs
14	Power point presentation	01 hr
15	Interactive session	01 hr
16	Practical session	10 hrs
17	Evaluation	02 hrs
	<b>Total Hours</b>	<b>40 hrs</b>



  
 SREE NARAYANA COLLEGE  
 PUNALUR  
 PRINCIPAL

## Evaluation

The process comprises of written examination as well as practical examinations. Total marks for the evaluation is out of 50 marks (written examination 40 marks, practical examination 10 marks). Students secure 20 marks and above will successfully complete the course and obtain graded certificates. The grades are mentioned below,

Marks	Grade
40-50	A
30-39	B
20-29	C



A handwritten signature in green ink, consisting of stylized, overlapping loops and lines.

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SREE NARAYANA COLLEGE  
PUNALUR





**Certificate Course in  
Microsoft Excel**

2020- 2021

The Department of Mathematics  
Sree Narayana College, Punalur

From

Hod / Coordinator  
Department of Mathematics  
S.N. College, Punalur

To

The Principal,  
S.N. College, Punalur

Sir,

Permission may please be given to conduct a certificate course in Microsoft Excel. The course will be organized by the department of Mathematics, S N college, Punalur on Saturdays from 10:am to 1.00 pm. A detailed proposal is submitted for your kind consideration and sanction.

Name of the course : Certificate course in Microsoft Excel

Duration : 10 days (30 hours)

Timing : 3 hours on Saturdays

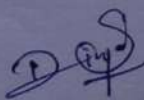
Faculty : Teacher in the Dept. of Mathematics

Beneficiary students : Post Degree Students

The department will be maintaining the records of the course under the supervision of the Head of the Department.

Yours faithfully

Punalur,  
04.01.2021

  
Coordinator



  
Principal  
Sree Narayana College  
Punalur

# CERTIFICATE COURSE IN Microsoft Excel


## NOMINAL ROLL OF STUDENTS

Sl. No.	Candidate Code	Name	Class
1	62019133001	ASWATHY. S	S4 M.Sc. Mathematics
2	62019133002	ATHIRA V S	S4 M.Sc. Mathematics
3	62019133003	GADHA REMESH	S4 M.Sc. Mathematics
4	62019133004	GOPIKA G S	S4 M.Sc. Mathematics
5	62019133005	GOURIKRISHNA	S4 M.Sc. Mathematics
6	62019133006	MEGHA MOHAN	S4 M.Sc. Mathematics
7	62019133007	POOJA PRADEEP	S4 M.Sc. Mathematics
8	62019133008	PRADUL P	S4 M.Sc. Mathematics
9	62019133009	SHAHINA H	S4 M.Sc. Mathematics
10	62019133010	SHEBA JACOB	S4 M.Sc. Mathematics
11	62019133011	VARSHA T S	S4 M.Sc. Mathematics
12	62020133002	AISWARYA S ANAND	S1 M.Sc. Mathematics
13	62020133004	AMAL U	S1 M.Sc. Mathematics
14	62020133012	MANCY MAMACHAN	S1 M.Sc. Mathematics
15	62020133018	SRUTHY S KUMAR	S1 M.Sc. Mathematics

Punalur

Date 16/1/21

Principal

  
Principal  
Green Narayana College  
Punalur



## ATTENDANCE FOR CERTIFICATE COURSE IN MICROSOFT EXCEL

Sl. No.	Candidate Code	Name	16/1/21	23/1/21	30/1/21	6/2/21	20/2/21	27/2/21	6/3/21	20/3/21	27/3/21	3/4/21
1	62019133001	ASWATHY. S	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
2	62019133002	ATHIRA V S	AS	A	AS	AS	AS	AS	AS	AS	AS	AS
3	62019133003	GADHA REMESH	AS	AS	AS	AS	A	AS	AS	AS	AS	AS
4	62019133004	GOPIKA G S	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
5	62019133005	GOURIKRISHNA	AS	AS	AS	AS	AS	AS	AS	A	AS	AS
6	62019133006	MEGHA MOHAN	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
7	62019133007	POOJA PRADEEP	AS	AS	AS	AS	A	AS	AS	AS	AS	AS
8	62019133008	PRADUL P	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
9	62019133009	SHAHINA H	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
10	62019133010	SHEBA JACOB	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
11	62019133011	VARSHA T S	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
12	62020133002	AISWARYA S ANAND	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
13	62020133004	AMAL U	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
14	62020133012	MANCY MAMACHAN	AS	AS	AS	AS	AS	AS	AS	AS	AS	AS
15	62020133018	SRUTHY S KUMAR	AS	AS	AS	AS	A	AS	AS	AS	AS	AS

Principal  
Sree Narayana College,  
Punalur



## SYLLABUS

### Introduction to Excel

(3 hours)

About Excel & Microsoft, Uses of Excel, Excel software, Spreadsheet window pane, Title Bar, Menu Bar, Standard Toolbar, Formatting Toolbar, the Ribbon, File Tab and Backstage View, Formula Bar, Workbook Window, Status Bar, Task Pane, Workbook & sheets

### Columns & Rows

(3 hours)

Selecting Columns & Rows, Changing Column Width & Row Height, Autofitting Columns & Rows, Hiding/Unhiding Columns & Rows, Inserting & Deleting Columns & Rows, Cell Address of a cell, Components of a cell -Format, value, formula, Use of paste and paste special.

### Functionality Using Ranges.

(3 hours)

Using Ranges, Selecting Ranges, Entering Information Into a Range, Using AutoFill

### Creating Formulas.

(3 hours)

Using Formulas, Formula Function s-Sum, Average, if, Count, max, min, Proper, Upper, Lower, Using AutoSum,

### Charts in Excel

(6 hours)

Creating Charts, Different types of chart, Formatting Chart Objects, Changing the Chart Type, Showing and Hiding the Legend, Showing and Hiding the Data Table

### Data Analysis

(3 hours)

Sorting, Filter, Text to Column, Data Validation, ANOVA.

### PivotTables

(3 hours)

Creating PivotTables, Manipulating a PivotTable, Using the PivotTable Toolbar, Changing Data Field, Properties, Displaying a PivotChart, Setting: PivotTable Options, Adding Subtotals to PivotTables

### Protecting Data

(3 hours)

Introduction, Workbook Passwords, Protecting Workbooks, Unlocking Cells

### Excel as Online

(3 hours)

Calculations, cells, dates, external references, fields lists for a PivotChart or PivotTable report, filters, slices, and timeline controls, formatting, named items, sparklines, and tables

### Reference

- [1] "Using Excel - PC or Mac? | Excel Lemon". [www.excellemon.com](http://www.excellemon.com). Archived from the original on September 21, 2016. Retrieved July 29, 2015.
- [2] Cornell, Paul (2007). "Chapter 5: Connect to other databases". *Excel as Your Database*. Apress. p. 117 ff. ISBN 978-1-59059-751-4



Principal  
Sree Narayana College  
Punalur

## Evaluation

The process comprises of a practical examination. Total marks for the evaluation is out of 50 marks. Students secure 20 marks and above will successfully complete the course and obtain graded certificates. The grades are mentioned below,

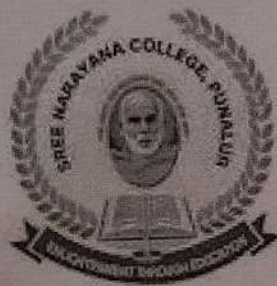
Marks	Grade
40-50	A
30-39	B
20-29	C

*Principal*  
Sree Narayana College  
Punalur



# Certificate Course in Tally ERP 9

2020- 2021



The Department of Commerce  
Sree Narayana College, Punalur

From

Kavitha K.S  
Assistant Professor  
Department of commerce  
S.N.College, Punalur

To

The Principal  
S.N.College,  
punalur

Sir,

In order to organise and conduct the certificate course in Tally ERP 9, by department of commerce, I request you to grant permission for the same and to inaugurate the programme on 8<sup>th</sup> July 2020. A detailed proposal is submitted for your kind consideration and sanction.

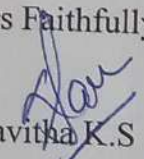
Name of the Course	:	Tally ERP 9
Duration	:	July 8 <sup>th</sup> to 9 <sup>th</sup> October
Timing	:	1.5 hours per week
Faculty	:	Teachers in the Department Of Commerce
Beneficiary students	:	Degree students

All the records will be maintained under the supervision of Head of the Department


Punalur

29.06.2020

Yours Faithfully

  
Kavitha K.S



  
PRINCIPAL  
SREE NARAYANA COLLEGE  
PUNALUR



The list of enrolled students and class report are attached below.

### List of Enrolled Students

Sl.no	Candidate code	Name of student
1	15918133001	ABHIJITH ANILKUMAR
2	15918133002	ADITHYA KUMAR.K
3	15918133003	AMAL. A
4	15918133004	ANJU A
5	15918133005	APARNA V S
6	15918133006	ARCHANA V
7	15918133007	AROMAL B PRASAD
8	15918133008	ARUNDHATHI .A
9	15918133009	ARYA A
10	15918133010	ATHIRA A SUGATHAN
11	15918133011	KARTHIK PANAYIL SUVAS
12	15918133012	KEERTHI DEV
13	15918133013	MYDHILI.G
14	15918133014	RAHUL REGHU
15	15918133015	RANJITHA. S
16	15918133016	SANIKA. S
17	15918133017	SHARMIYA.J.S
18	15918133018	SOUMYA. P
19	15918133019	SREEJAYA. S. S
20	15918133020	VAISAK PRAMOD
21	15918133021	VAISHNAVI RAJ
22	15918133022	AJIMON S
23	15918133024	ALFIYA A
24	15918133025	AMAL.S.R
25	15918133026	ANAMIKA. D
26	15918133027	ANANDAKRISHNAN M
27	15918133028	ANANDHU. J
28	15918133029	ANANDHU B
29	15918133030	ANJANA RAJEEV.S
30	15918133031	ANJU. A



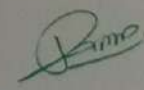
Principal  
Sree Narayana College  
Punalur

31/3/2021  
Dr. P. V. Minu  
Co-ordinator

ATTENDANCE STATEMENT OF STUDENTS

Sl. no	Name of student	On line class						Off line class																		
		9/7	10	13	15	17	20	24	28	3/8	5	10	14	18	20	25	28	1/9	4	10	16	23	1	5	9	
1	ABHIJITH ANILKUMAR	P	P	P	a	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
2	ADITHYA KUMAR.K	P	a	P	P	P	P	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	a	Ka	Ka	Ka	a	Ka	Ka	Ka	Ka	Ka	Ka
3	AMAL.A	P	P	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
4	ANJU A	P	a	P	P	P	a	Se	a	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se	Se
5	APARNA V S	P	P	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
6	ARCHANA V	P	P	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
	AROMAL B PRASAD	P	P	P	P	P	P	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R	A-R
8	ARUNDHATHI .A	P	P	P	P	P	P	a	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
9	ARYA A	P	P	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	a	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
10	ATHIRA A SUGATHAN	P	a	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
11	KARTHIK PANAYIL SUVAS	P	P	P	P	P	P	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka	Ka
12	KEERTHI DEV	P	P	P	P	P	P	Ke	a	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke	Ke
13	MYDHILI.G	P	P	P	P	P	P	My	My	My	My	My	My	My	My	My	My	My	My	My	My	My	My	My	My	My
14	RAHUL REGHU	P	P	P	P	P	P	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra
15	RANJITHA. S	P	a	P	P	P	P	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra	Ra
16	SANIKA. S	P	P	P	P	P	P	San	San	San	San	San	San	San	San	San	San	San	San	San	San	San	San	San	San	San
17	SHARMIYA.J.S	P	P	P	P	P	P	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh	Sh
18	SOUMYA. P	P	P	P	P	P	P	So	So	So	So	So	So	So	So	a	So	So	So	So	So	So	So	So	So	So
	SREEJAYA. S. S	P	P	P	P	P	P	So	So	So	So	So	So	So	So	So	So	So	So	So	So	So	So	So	So	So
20	VAISAK PRAMOD	P	P	P	P	P	P	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va
21	VAISHNAVI RAJ	P	P	P	P	P	P	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va	Va
22	AJIMON S	P	a	P	P	P	P	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj	Aj
23	ALFIYA A	P	P	P	P	P	P	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al	Al
24	AMAL.S.R	P	P	P	P	P	P	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
25	ANAMIKA. D	P	a	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An
26	ANANDAKRIS HANAM	P	P	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An
27	ANANDHU. J	P	P	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An
28	ANANDHU B	P	P	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An
29	ANJANA RAJEEV.S	P	P	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An
30	ANJU. A	P	P	P	P	P	P	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An	An



  
 PRINCIPAL  
 SREE NARAYANA COLLEGE  
 PUNALUR

SREE NARAYANA COLLEGE PUNALUR, KOLLAM

CERTIFICATE COURSE IN TALLY ERP9

DEPARTMENT OF COMMERCE, 2020-2021

SYLLUBUS

Objectives: a) to give a fundamental understanding about Tally  
b) to promote the knowledge of students about accounting practically

**Module 1:** Company info menu- accounting information- inventory information

**Module 2:** Voucher entry- advanced accounting features- cost category- cost centers

**Module 3:** budget-interest calculations- reorder levels- and reorder quantity cheque printing- price level and price lists

**Module 4:** Taxation- service tax-TDS-VAT-CST-Payroll features of Tally

**Module 5:** Introduction to GST –Concepts-recording of receipts-payments-advances-vouchers-return summary

References

*Implementing Tally 9, A.K.Nadhani-BPB publications*

*Tally ERP 9, Sradha singh and Navneet Mehra*

*Advanced Accounting with Tally ERP 9, Dr.Abhishek Shrivastava*



Principal  
Sree Narayana College,  
Punalur

# SREE NARAYANA COLLEGE PUNALUR

## CERTIFICATE COURSE IN Tally ERP 9, 2020-2021

### REPORT

A Certificate Course in Tally ERP 9 was offered by the Department of Commerce, Sree Narayana College, and Punalur in the academic year 2020-2021. A class of one and a half hours was conducted every week. **The course commenced on 8 July 2020 with an inauguration programme and ends on 09/10/2020**

#### Objectives

- To enable the students to gain basic knowledge about Tally
- To empower the students about accounting, practically.

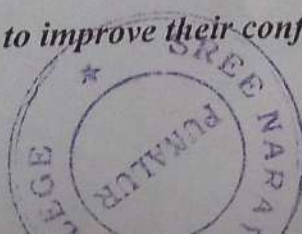
#### Process


With the permission of the Principal, the Department of Commerce circulated a notice among the students to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 8 July 2020 at the college auditorium with Dr. T. Pradeep, Principal of Sree Narayana College, and Punalur as the chief guest. After the inauguration Dr.T.P.Vijumon, HoD, Department of Commerce gave the students a brief overview of the course. Ms.Kavitha K.S., Ms.Ganga M.R. and Ms. Simi B.S. were the other members of the programme.

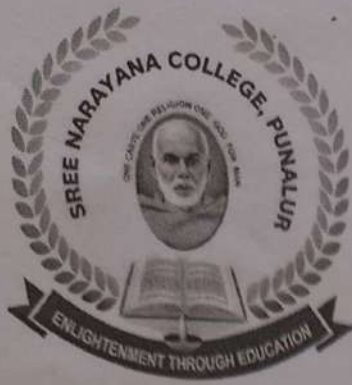
Classes were held on both Online and off line for duration of one and a half hours. The syllabus were fully covered. The lessons were given by the teaching faculty of the department of Commerce. **Following the class an oral and a written assessment was conducted.**

#### Outcome

- *Students were able to identify the accounting system*
- *The learner became proficient about Tally*
- *The learners were able to understand accounting and tally in different practical situations*
- *Helps the students to improve their confidence level and knowledge will be very useful for future*



PRINCIPAL   
SREE NARAYANA COLLEGE  
PUNALUR



**Certificate Course in  
Economics in Everyday Life  
2020- 2021**

The Department of Economics  
Sree Narayana College, Punalur

From,

SOUMYA VISWAMBHARAN

Department of Economics

Sree Narayana College,

Punalur

To,

The Principal,

S N College, Punalur

Sir,

Permission may please be given to conduct a certificate course in Economics in Everyday Life. The course will be organised by the Department of Economics, S N College, Punalur on working days from 3.30 pm to 4.30 pm. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Economics in Everyday Life  
Duration : 30 days  
Timing : 1 hour on working days  
Faculty : Teachers in the Department of Economics  
Beneficiary student : Degree students

The Department will be maintaining the records of the course under the supervision of the Head of the Department.

Punalur

30/12/2020

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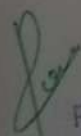
Yours faithfully

Soumya viswambharan

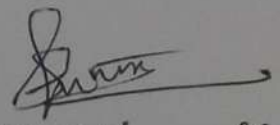
# DEPARTMENT OF ECONOMICS

## CERTIFICATE COURSE IN ECONOMICS IN EVERYDAY LIFE 2020-2021

SL. NO	CANDIDATE CODE	NAME	CLASS
1	15019133001	Adithyan M N	III DC ECONOMICS
2	15019133002	Ajmi s	III DC ECONOMICS
3	15019133064	Aswathy Prasanth	III DC ECONOMICS
4	15019133055	Sneha Raj R S	III DC ECONOMICS
5	15019133059	Syan S Nair	III DC ECONOMICS
6	15019133045	Nandana B	III DC ECONOMICS
7	15019133048	Reshma R B	III DC ECONOMICS
8	15019133058	Surya S	III DC ECONOMICS
9	15019133005	Gowry Priya	III DC ECONOMICS
10	15019133029	Arsha Anil	III DC ECONOMICS
11	15019133035	Devika S	III DC ECONOMICS
12	15019133032	Aswin Nair O V	III DC ECONOMICS
13	15019133020	Amitha A George	III DC ECONOMICS
14	15019133021	Amjana S Kumar	III DC ECONOMICS
15	15019133022	Amrutha Krishna	III DC ECONOMICS
16	15019133008	Abhija s	III DC ECONOMICS
17	15019133011	Adarsh A R	III DC ECONOMICS
18	15019133033	Athira S P	III DC ECONOMICS
19	15019133044	Nahana Jasmin	III DC ECONOMICS
20	15019133040	Karthika Raghu	III DC ECONOMICS
21	15019133030	Aswani Dinesh	III DC ECONOMICS
22	15019133036	Gopika Gopan	III DC ECONOMICS
23	15019133027	Archa s	III DC ECONOMICS
24	15019133034	Bhagya Krishnan	III DC ECONOMICS
25	15019133019	Amal Thampi	III DC ECONOMICS

  
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PUNALUR



  
Soomya Viswambharan

# DEPARTMENT OF ECONOMICS

Attendance statement of certificate course in **Economics in everyday life**

SL. NO	NAME	06/01/21	13/01/21	20/01/21	27/01/21	03/02/21	12/02/21	19/02/21	23/02/21	04/03/21	12/03/21
1	Adithyan M N	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan
2	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S	Ajmi S
3	Aswathy Prasanth	As	As	As	As	As	As	As	As	As	As
4	Sneha raj R S	S	S	S	S	S	S	9	S	S	S
5	Syam S Nair	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam
6	Nandana B	N	N	N	9	N	N	N	N	N	N
7	Reshma R B	Re	Re	Re	Re	Re	Re	Re	Re	Re	Re
8	Surya S	Surya	Surya	Surya	Surya	Surya	Surya	9	Surya	Surya	Surya
9	Gowry Priya	G	G	9	G	G	G	G	G	G	G
10	Arsha Anil	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
11	Devika S	Devika	Devika	Devika	Devika	9	Devika	Devika	Devika	Devika	Devika
12	Aswin Nair O V	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin
13	Amitha George	Am	Am	Am	Am	Am	Am	Am	Am	Am	Am
14	Amjana S Kumar	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana
15	Amrutha Krishna	Amr	Amr	Amr	Amr	Amr	Amr	Amr	Amr	Amr	Amr
16	Abhija S	Abhija	9	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija
17	Adarsh A R	Adarsh	Adarsh	9	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh
18	Athira S P	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira
19	Nahana Jasmin	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana
20	Karthika Raghu	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika
21	Aswani Dinesh	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	9	Aswani	Aswani
22	Gopika Gopan	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika
23	Arsha S	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
24	Bhagya Krishnan	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya
25	Amal thampi	Amal	Amal	9	Amal	Amal	Amal	Amal	Amal	Amal	Amal

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# DEPARTMENT OF ECONOMICS

Attendance statement of certificate course in **Economics in everyday life**

SL. NO	NAME	25/08/21	02/09/21	16/09/21	22/09/21	30/09/21	02/10/21	16/10/21	15/10/21	30/10/21	05/11/21
1	Adithyan M N	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan
2	Ajmi S	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi
3	Aswathy Prasanth	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy
4	Sneha raj R S	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha
5	Syam S Nair	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam
6	Nandana B	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana
7	Reshma R B	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma
8	Surya S	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya
9	Gowry Priya	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry
10	Arsha Anil	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
11	Devika S	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika
12	Aswin Nair O V	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin
13	Amitha George	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha
14	Amjana S Kumar	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana
15	Amrutha Krishna	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha
16	Abhija S	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija
17	Adarsh A R	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh
18	Athira S P	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira
19	Nahana Jasmin	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana
20	Karthika Raghu	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika
21	Aswani Dinesh	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani
22	Gopika Gopan	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika
23	Arsha S	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
24	Bhagya Krishnan	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya
25	Amal thampi	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal

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Sourya - Viswambhar

# DEPARTMENT OF ECONOMICS

Attendance statement of certificate course in Economics in everyday life

SL. NO	NAME	13/08/21	24/08/21	31/08/21	03/09/21	09/09/21	17/09/21	23/09/21	09/10/21	14/10/21	23/10/21
1	Adithyan M N	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan	Adithyan
2	Ajmi S	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi
3	Aswathy Prasanth	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy	Aswathy
4	Sneha raj R S	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha
5	Syam S Nair	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam	Syam
6	Nandana B	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana	Nandana
7	Reshma R B	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma	Reshma
8	Surya S	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya	Surya
9	Gowry Priya	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry	Gowry
10	Arsha Anil	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
11	Devika S	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika	Devika
12	Aswin Nair O V	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin
13	Amitha George	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha	Amitha
14	Amjana S Kumar	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana	Amjana
15	Amrutha Krishna	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha	Amrutha
16	Abhija S	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija	Abhija
17	Adarsh A R	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh	Adarsh
18	Athira S P	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira
19	Nahana Jasmin	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana	Nahana
20	Karthika Raghu	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika
21	Aswani Dinesh	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani	Aswani
22	Gopika Gopan	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika
23	Arsha S	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha	Arsha
24	Bhagya Krishnan	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya	Bhagya
25	Amal thampi	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal	Amal

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Soumya Viswambharan

# SREE NARAYANA COLLEGE, PUNLUR

DEPARTMENT OF ECONOMICS

Add On Course- 2020 -21

## ECONOMICS IN EVERY DAY LIFE

### Syllabus

#### MODULE I- BASIC CONCEPTS AND METHODS OF ECONOMICS

What is Economics-Definitions of economics -Basic problems of an economy- How the basic problems are solved by different economic system – Branches of Economics – Micro, Macro, Environmental & Health Economics –Global environmental issues

#### MODULE II – MACRO ECONOMIC CONCEPTS

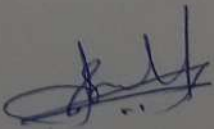
National Income – GNP – GDP – PCI – Fiscal & Monetary policy – Meaning and instruments (concepts only) – Bank rate –Repo rate – Reverse Repo rate – Budget – Budgetary procedure in India – Revenue & Expenditure –Capital Expenditure and Deficit – Deficit – Fiscal Deficit – Revenue Deficit –BOT –BOP- Current account& Capital account-FDI& FPI – Structure of Indian Financial system-IPR

#### MODULE III –CHALLENGES IN INDIAN ECONOMY

Current challenges and future threats facing in the Indian Economy- Repatriating Keralites – Impact of Covid-19 on different sectors – Covid-19 pandemic in Kerala- Impact of lock down in Kerala- Reasons for hike in oil prices in India – India's vision for bio fuels – Other current issues



Principal  
Sree Narayana College  
Punalur

  
Soumya Viswambharan  
Asst. Professor / HOD  
Dept. of Economics

## Evaluation

The process comprises of written examinations as well as practical examinations. Total marks for the evaluation on out of 40. Students secure 14 marks and above will successfully complete the course and obtain graded certificates.

Marks	Grade
30-40	A
30-39	B
20-29	C

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A handwritten signature in black ink, appearing to be "Saunya Viswambharan".

Saunya Viswambharan  
HoD, Dept. Economics

**2019- 2020**



# Certificate Course in Communicative English

2019-2020

The Department of English  
Sree Narayana College, Punalur

Reshma R

Head of the Department

Department of English

24 June 2019

The Principal

Sree Narayana College

Punalur

Sir,

The Department of English would like to start a Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

Duration : 30 days

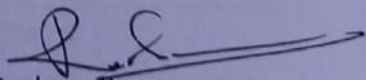
Timing : 1.5 hours on Saturdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students


The department will maintain records of the course under the supervision of the Head of the Department.

Yours faithfully



Reshma R

Head of the Department



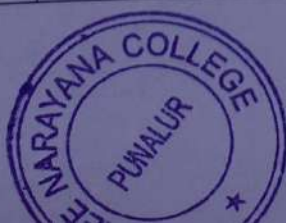
Principal  
Sree Narayana College  
Punalur

Principal  
Sree Narayana College  
Punalur

RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

List of Enrolled Students

Serial Number	Admission Number	Name of the Student	Name of the Department
1	35641	Adithyan M.N	Economics
2	35640	Archana Krishnan	Economics
3	35652	Midhun M.	Economics
4	35922	Adarsh A.R	Economics
5	35928	Akhil S	Economics
6	35670	Nikhil R	History
7	35764	Abhirami.A	History
8	35824	Akhil.J	History
9	35600	Amina.N	History
10	35940	Ananthu R.J.	History
11	35617	Arya S.Raj	History
12	35917	Gopika S	History
13	35701	Aswin S	Mathematics
14	35753	Sruthi R	Mathematics
15	35504	Akshey Anand	Mathematics
16	35777	Asif S	Mathematics
17	35498	K. Sumi	Mathematics
18	35995	Vivek V. L.	Physics
19	35685	Abhiramin A	Physics
20	35720	Akhil M.S.	Physics



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21	35833	Athulya Babu	Physics
22	35477	Jayalekshmi R.S.	Physics
23	35695	Akhila Raj	Chemistry
24	35779	Vidhya Vinod	Chemistry
25	35838	Aparna Das	Chemistry
26	35488	Pooja P	Chemistry
27	35858	Devi. S	Zoology
28	35789	Devika . B	Zoology
29	35512	Nahitha	Zoology
30	35552	Fathima N	Zoology
31	35567	Vijitha V	B.Com.
32	35545	Ajmi. S	B.Com.
33	35585	Abhirami Shaji	English
34	35929	Aaj Raj	English
35	35905	Anjali S	English

RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

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Sree Narayana College  
Punalur



**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020**

Sl. No.	Ad. No.	Name of the Student	06/4/19	07/4/19	13/4/19	20/4/19	27/4/19	3/5/19	10/5/19	17/5/19	24/5/19	31/5/19	7/6/19	25/6/19	28/6/19	5/7/19	12/7/19
1	35641	Adithyan M.N	<u>Adithyan</u>	<u>Adithyan</u>	A	A	A	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	A	<u>Adithyan</u>	A	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>
2	35640	Archana Krishnan	A	<u>Archana</u>	A	A	<u>Archana</u>	A	<u>Archana</u>	A	A	<u>Archana</u>	<u>Archana</u>	A	<u>Archana</u>	A	<u>Archana</u>
3	35652	Midhun M.	<u>Midhun</u>	A	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	A	<u>Midhun</u>	A	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>
4	35922	Adarsh A.R	<u>Adarsh</u>	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	A	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	<u>Adarsh</u>
5	35928	Akhil S	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>
6	35670	Nikhil R	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	A	A	A	A	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	A
7	35764	Abhirami.A	<u>Abhirami</u>	A	A	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	A	A	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>
8	35824	Akhil.J	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>
9	35600	Amina.N	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	A	<u>Amina</u>	A	A	<u>Amina</u>	<u>Amina</u>
10	35940	Ananthu R.J.	<u>Ananthu</u>	A	<u>Ananthu</u>	A	A	<u>Ananthu</u>	<u>Ananthu</u>	<u>Ananthu</u>	<u>Ananthu</u>	<u>Ananthu</u>	<u>Ananthu</u>	A	A	<u>Ananthu</u>	<u>Ananthu</u>
11	35617	Arya S.Raj	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	<u>Arya</u>	A



Principal  
Sree Narayana College  
Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020**

			6/7	6/7	13/7	20/7	27/7	3/8	10/8	17/8	24/8	31/8	07/9	28/9	28/9	5/10	12/10	
12	35917	Gopika S	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	Gopika	A	Gopika	Gopika	Gopika	Gopika	
13	35701	Aswin S	Aswin	A	Aswin	Aswin	A	Aswin	Aswin	A	Aswin	Aswin	Aswin	A	A	Aswin	Aswin	
14	35753	Sruthi R	Sruthi	Sruthi	A	Sruthi	Sruthi	A	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	A	A	
15	35504	Akshey Anand	A	Akshey	Akshey	A	A	Akshey	A	Akshey	A	Akshey	A	Akshey	A	Akshey	Akshey	
16	35777	Asif S	Asif	A	Asif	Asif	Asif	Asif	Asif	A	Asif	Asif	Asif	A	Asif	Asif	Asif	
17	35498	K. Sumi	Sumi	Sumi	A	Sumi	Sumi	Sumi	Sumi	Sumi	Sumi	Sumi	A	Sumi	Sumi	Sumi	Sumi	
18	35995	Vivek V. L.	Vivek	Vivek	Vivek	Vivek	A	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	A	Vivek
19	35685	Abhiramin A	Abhiramin	A	Abhiramin	Abhiramin	Abhiramin	A	Abhiramin	A	A	Abhiramin	A	A	Abhiramin	Abhiramin	Abhiramin	
20	35720	Akhil M.S.	Akhil	Akhil	Akhil	Akhil	A	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	Akhil	A	Akhil	Akhil
21	35833	Athulya Babu	Athulya	Athulya	Athulya	A	Athulya	Athulya	A	Athulya	Athulya	Athulya	A	Athulya	Athulya	A	Athulya	
22	35477	Jayalekshmi R.S.	Jayalekshmi	Jayalekshmi	A	Jayalekshmi	Jayalekshmi	A	Jayalekshmi	Jayalekshmi	Jayalekshmi	A	Jayalekshmi	Jayalekshmi	Jayalekshmi	Jayalekshmi	Jayalekshmi	
23	35695	Akhila Raj	Akhila	Akhila	Akhila	Akhila	A	Akhila	Akhila	Akhila	Akhila	Akhila	A	A	Akhila	Akhila	Akhila	
24	35779	Vidhya Vinod	Vidhya	A	Vidhya	Vidhya	Vidhya	Vidhya	Vidhya	A	A	Vidhya	Vidhya	Vidhya	A	Vidhya	Vidhya	



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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020**

			6/7	6/7	13/7	20/07	27/7	3/8	10/8	17/8	24/8	31/8	7/9	22/9	28/9	4/10	12/10	
25	35838	Aparna Das	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	A	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	<u>Aparna</u>	
26	35488	Pooja P	<u>Pooja</u>	<u>Pooja</u>	A	<u>Pooja</u>	<u>Pooja</u>	<u>Pooja</u>	<u>Pooja</u>	<u>Pooja</u>	A	<u>Pooja</u>	A	A	<u>Pooja</u>	<u>Pooja</u>	<u>Pooja</u>	
27	35858	Devi. S	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	A	<u>Devi</u>	A	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	A	<u>Devi</u>	A
28	35789	Devika . B	A	A	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	A	<u>Devika</u>	<u>Devika</u>	A	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	A	<u>Devika</u>
29	35512	Nahitha	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	A	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	A	<u>Nahitha</u>	A	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	
30	35552	Fathima N	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	A	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	A	<u>Fathima</u>	<u>Fathima</u>
31	35567	Vijitha V	<u>Vijitha</u>	<u>Vijitha</u>	A	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	A	<u>Vijitha</u>	A	<u>Vijitha</u>	A	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	A
32	35545	Ajmi. S	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	A	<u>Ajmi</u>	<u>Ajmi</u>
33	35585	Abhirami Shaji	<u>Abhirami</u>	A	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	A	<u>Abhirami</u>	
34	35929	Aaj Raj	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	A	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	A	
35	35905	Anjali S	<u>Anjali</u>	A	<u>Anjali</u>	<u>Anjali</u>	A	<u>Anjali</u>	A	A	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	A	<u>Anjali</u>	<u>Anjali</u>



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CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020

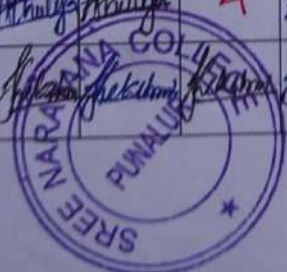
Sl. No.	Ad. No.	Name of the Student	19/10/19	26/10/19	2/11/19	9/11/19	16/11/19	23/11/19	30/11/19	7/12/19	14/12/19	21/12/19	7/1/20	11/1/20	18/1/20	25/1/20	1/2/20	
1	35641	Adithyan M.N	<u>Adithyan</u>	A	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	A	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	A	<u>Adithyan</u>	
2	35640	Archana Krishnan	A	<u>Archana</u>	A	<u>Archana</u>	<u>Archana</u>	A	<u>Archana</u>	A	A	<u>Archana</u>	<u>Archana</u>	<u>Archana</u>	A	<u>Archana</u>	<u>Archana</u>	
3	35652	Midhun M.	<u>Midhun</u>	A	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	A	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	A	<u>Midhun</u>	<u>Midhun</u>	<u>Midhun</u>	A	
4	35922	Adarsh A.R	<u>Adarsh</u>	<u>Adarsh</u>	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	A	<u>Adarsh</u>	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	<u>Adarsh</u>	A	<u>Adarsh</u>	
5	35928	Akhil S	A	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	
6	35670	Nikhil R	<u>Nikhil</u>	A	<u>Nikhil</u>	<u>Nikhil</u>	A	<u>Nikhil</u>	<u>Nikhil</u>	A	<u>Nikhil</u>	<u>Nikhil</u>	<u>Nikhil</u>	A	<u>Nikhil</u>	<u>Nikhil</u>	A	
7	35764	Abhirami.A	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>
8	35824	Akhil.J	A	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	<u>Akhil</u>	<u>Akhil</u>	A	<u>Akhil</u>	A	
9	35600	Amina.N	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	A	<u>Amina</u>	A	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	<u>Amina</u>	A	<u>Amina</u>	<u>Amina</u>



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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020**

			19/10	26/10	2/11	09/11	16/11	23/11	30/11	7/12	14/12	21/01	4/01	11/01	18/01	25/01	1/02	
10	35940	Ananthu R.J.	Ananthu	Ananthu	Ananthu	Ananthu	A	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	Ananthu	
11	35617	Arya S.Raj	Arya	A	Arya	A	Arya	Arya	A	Arya	A	Arya	A	Arya	Arya	A	Arya	
12	35917	Gopika S	Gopika	Gopika	A	Gopika	Gopika	A	Gopika	A	Gopika	Gopika	Gopika	A	Gopika	Gopika	Gopika	
13	35701	Aswin S	A	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	A	Aswin	Aswin	Aswin	Aswin	Aswin	
14	35753	Sruthi R	Sruthi	Sruthi	Sruthi	A	Sruthi	Sruthi	A	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	Sruthi	A	A	
15	35504	Akshey Anand	Akshey	Akshey	Akshey	Akshey	A	Akshey	Akshey	Akshey	Akshey	Akshey	Akshey	Akshey	A	A	Akshey	Akshey
16	35777	Asif S	Asif	A	Asif	Asif	Asif	A	Asif	Asif	Asif	A	Asif	Asif	Asif	Asif	A	
17	35498	K. Sumi	Sumi	Sumi	Sumi	A	Sumi	Sumi	Sumi	A	A	Sumi	Sumi	Sumi	Sumi	Sumi	A	Sumi
18	35995	Vivek V. L.	Vivek	Vivek	A	Vivek	Vivek	Vivek	A	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	Vivek	
19	35685	Abhiramin A	A	Abhiramin	Abhiramin	A	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	Abhiramin	A
20	35720	Akhil M.S.	Akhil	Akhil	Akhil	Akhil	Akhil	A	Akhil	Akhil	Akhil	A	Akhil	A	Akhil	Akhil	Akhil	
21	35833	Athulya Babu	Athulya	A	Athulya	Athulya	A	Athulya	Athulya	Athulya	Athulya	Athulya	Athulya	Athulya	Athulya	Athulya	Athulya	
22	35477	Jayalekshmi R.S.	Jayalekshmi	Jayalekshmi	Jayalekshmi	Jayalekshmi	Jayalekshmi	A	A	Jayalekshmi	Jayalekshmi	A	Jayalekshmi	Jayalekshmi	Jayalekshmi	A	Jayalekshmi	



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Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2019-2020**

			19/10	26/10	2/11	9/11	16/11	23/11	30/11	7/12	14/12	21/01	4/1	11/1	18/01	25/01	01/02
23	35695	Akhila Raj	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	A	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>	<u>Akhila</u>
24	35779	Vidhya Vinod	A	<u>Vinod</u>	A	A	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>	A	<u>Vinod</u>	<u>Vinod</u>	<u>Vinod</u>
25	35838	Aparna Das	<u>APD</u>	A	<u>APD</u>	<u>APD</u>	<u>APD</u>	A	<u>APD</u>	A	<u>APD</u>	A	<u>APD</u>	<u>APD</u>	<u>APD</u>	<u>APD</u>	<u>APD</u>
26	35488	Pooja P	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	A	<u>Pooja P</u>	<u>Pooja P</u>	<u>Pooja P</u>	A	<u>Pooja P</u>	<u>Pooja P</u>
27	35858	Devi. S	<u>Devi</u>	A	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	A	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>	<u>Devi</u>
28	35789	Devika . B	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	A	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>	<u>Devika</u>
29	35512	Nahitha	A	<u>Nahitha</u>	<u>Nahitha</u>	A	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	<u>Nahitha</u>	A
30	35552	Fathima N	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	A	<u>Fathima</u>	<u>Fathima</u>	<u>Fathima</u>	A	<u>Fathima</u>	<u>Fathima</u>
31	35567	Vijitha V	<u>Vijitha</u>	<u>Vijitha</u>	A	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>	A	<u>Vijitha</u>	<u>Vijitha</u>	<u>Vijitha</u>
32	35545	Ajmi. S	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	A	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>	<u>Ajmi</u>
33	35585	Abhirami Shaji	A	A	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>	A	<u>Abhirami</u>	<u>Abhirami</u>
34	35929	Aaj Raj	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>	<u>Aaj Raj</u>
35	35905	Anjali S	A	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	A	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>	A	<u>Anjali</u>	<u>Anjali</u>	<u>Anjali</u>



Principal  
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Punalur

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

## Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner is enable with the English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.



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# Syllabus

Sl. No	Topic	Minimum No. of Hours
1	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American; Indian English and idea of a neutral accent.	03 hrs
2	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels) Phonetic Symbols,	03 hrs
3	Refresher classes on English Grammar and Vocabulary	03 hrs
4	Connected Speech: Word stress and sentence stress	04 hrs
5	Reading from texts, computer aided teaching and learning exercises	02 hrs
6	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
7	Presentation and speech giving techniques	1.5 hrs
8	Module on Office Etiquette	01 hrs
9	Module on Customer Care	02 hrs
10	Telephone handling Techniques	02 hrs
11	Module on Active Listening	01 hrs
12	Module on Product features and benefits	01 hrs
13	Module on call structure	1.5 hrs
14	Module on objection handling and questioning Techniques	1.5 hrs
15	Power point Presentation	1.5 hrs
16	Module on Telemarketing and Prospecting	1.5 hrs
17	Module on Complaint handling and handling of difficult people	1.5 hrs
18	Group Discussion	01 hrs
19	Lesson on 'How to Face Interview', Body Language,	02 hrs
20	Debating Competition	1.5 hrs
21	Conducting Role Plays	1.5 hrs
22	Conducting Mock Interview	02 hrs
23	Interactive Sessions	03 hrs
	Total Hours	45 hrs



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## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (2019-2020)

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2019- 2020. A class of one and a half hours was conducted every week. The course commenced on 06 July 2019 with an inauguration programme and continued till 01 February 2020.

### Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

### Process

With the permission of the Principal, the Department of English circulated a notice among the first year students in various departments to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 06 July 2019 at the college auditorium with Dr. T. Pradeep, Principal of Sree Narayana College, Punalur as the chief guest. After the inauguration Ms. Reshma R, HOD, Department of English gave the students a brief overview of the course.


Classes were held on Saturdays for a duration of one and a half hours. Spoken variety of English, consonant sounds and vowel sounds in English, refresher classes on English grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

### Benefits

- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context.

The list of enrolled students and class report are attached below.



  
PRINCIPAL  
SREE NARAYANA COLLEGE  
PUNALUR



# Certificate Course in Health and Fitness Sciences

2019-2020

The Department of Physical Education  
Sree Narayana College, Punalur

From,

Santhosh R.

Associate Professor,

Department of Physical Education

To

The Principal,

S.N. College, Punalur

Sir,

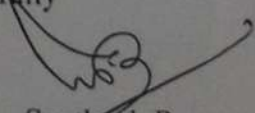
Permission may please be given to conduct a certificate course in Health and fitness science. The course will be organized by the department of Physical education, S N college, Punalur on Saturdays from 10:am to 11.30am. A detailed proposal is submitted for your kind consideration and sanction.

Name of the course : Health and Fitness sciences  
Duration : 30 days  
Timing : 1.5 hours on Saturdays  
Faculty : Teacher in the Dept. of Physical Education  
Beneficiary students : Degree Students

The department will be maintaining the records of the course under the supervision of the Head of the Department.

Punalur,  
02.10.19

Yours faithfully

  
Santhosh R.



A rectangular blue ink stamp with the text "Sree Narayana College" and "Punalur" below it. There is a handwritten signature or mark over the stamp.

# CERTIFICATE COURSE IN HEALTH AND FITNESS SCIENCES

## NOMINAL ROLL OF STUDENTS

Sl. No.	Reg.No.of Candidate	Name	Class
1	15019133015	Akhil.R.G	Economics
2	15019133061	Vishnu Prakash	Economics
3	15019133028	Arjun. V	Economics
4	15019133018	Alvin Thomas	Economics
5	25019133001	Abhirami. G.S	Zoology
6	25019133005	Devi.S	Zoology
7	25019133006	Devika. B	Zoology
8	25019133012	Akshaya S Babu	Zoology
9	25019133020	Chippy Ani	Zoology
10	25019133024	Gokul P S	Zoology
11	23019133023	Aswin.M.S	Physics
12	23019133029	Parthan.S	Physics
13	13319133013	Tharun Thampi	English
14	13319133015	Abhinandh R	English
16	13319133018	Ajay R Kannan	English
17	13319133020	Akhil Sb	English
18	13319133021	Akshaya S L	English
19	13319133023	Amruth Raj S	English
20	25019133024	Amruth J	English
21	15919133001	Abhirami A	Commerce
22	15919133002	Amal A S	Commerce
23	15919133006	Aswathy R	Commerce
24	15919133008	Ganga Pramesh	Commerce
25	15919133009	Gokul K Prasad	Commerce
26	15919133012	Midhun Kumaresan	Commerce
27	14019133003	Nikhil R	History
28	14019133004	Vichu V S	History
29	14019133005	Abinash S	History
30	14019133015	Anakha Anilkumar	History
31	14019133018	Ananthu Sathyan	History
32	14019133027	Devanarayanan U S	History

Punalur  
07-10-2020



Principal  
Sree Narayana College  
Punalur

Principal

## DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2019-2020

Sl. No.	Reg.No.of Candidate	Name	9/10/19	12/10/19	19/10/19	26/10/19	2/11/19	9/11/19	16/11/19	23/11/19	30/11/19	7/12/19
1	15019133015	AKHIL.R.G	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
2	15019133061	VISHNU PRAKASH	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
3	15019133028	ARJUN. V	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
4	15019133018	ALVIN THOMAS	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
5	25019133001	ABHIRAMI. G.S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
6	25019133005	DEVI.S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
7	25019133006	DEVIKA. B	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
8	25019133012	AKSHAYA S BABU	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
9	25019133020	CHIPPY ANI	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
10	25019133024	GOKUL P S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
11	23019133023	ASWIN.M.S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
12	23019133029	PARTHAN.S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
13	13319133013	Tharun Thampi	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
14	13319133015	Abhinandh R	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
16	13319133018	Ajay R Kannan	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
17	13319133020	Akhil SB	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
18	13319133021	Akshaya S L	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
19	13319133023	Amruth Raj S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
20	25019133024	Amruth J	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
21	15919133001	Abhirami A	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
22	15919133002	Amal A S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
23	15919133006	Aswathy R	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
24	15919133008	Ganga Pramesh	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
25	15919133009	Gokul K Prasad	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
26	15919133012	Midhun Kumaresan	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
27	14019133003	Nikhil R	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
28	14019133004	Vichu V S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
29	14019133005	Abinash S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
30	14019133015	Anakha Anilkumar	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
31	14019133018	Ananthu Sathyan	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att
32	14019133027	Devanarayanan U S	Att	Att	Att	Att	Att	Att	Att	Att	Att	Att



Date: \_\_\_\_\_  
 Place: \_\_\_\_\_  
 Signature: \_\_\_\_\_

## DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2019-2020

Sl. No.	Reg.No.of Candidate	Name	14/12/19	21/12/19	28/12/19	4/1/20	11/1/20	18/1/20	25/1/20	1/2/20	8/2/20	15/2/20
1	15019133015	AKHIL.R.G	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>
2	15019133061	VISHNU PRAKASH	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>	<del>VISHNU</del>
3	15019133028	ARJUN. V	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>	<del>ARJUN</del>
4	15019133018	ALVIN THOMAS	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>	<del>ALVIN</del>
5	25019133001	ABHIRAMI. G.S	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>
6	25019133005	DEVILS	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>	<del>DEVILS</del>
7	25019133006	DEVIKA. B	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>	<del>DEVIKA</del>
8	25019133012	AKSHAYA S BABU	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>
9	25019133020	CHIPPY ANI	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>	<del>CHIPPY</del>
10	25019133024	GOKUL P S	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>
11	23019133023	ASWIN.M.S	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>	<del>ASWIN</del>
12	23019133029	PARTHAN.S	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>	<del>PARTHAN</del>
13	13319133013	Tharun Thampi	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>	<del>THARUN</del>
14	13319133015	Abhinandh R	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>	<del>ABHINANDH</del>
16	13319133018	Ajay R Kannan	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>	<del>AJAY</del>
17	13319133020	Akhil SB	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>	<del>AKHIL</del>
18	13319133021	Akshaya S L	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>	<del>AKSHAYA</del>
19	13319133023	Amruth Raj S	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>
20	25019133024	Amruth J	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>	<del>AMRUTH</del>
21	15919133001	Abhirami A	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>	<del>ABHIRAMI</del>
22	15919133002	Amal A S	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>	<del>AMAL</del>
23	15919133006	Aswathy R	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>	<del>ASWATHY</del>
24	15919133008	Ganga Pramesh	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>	<del>GANGA</del>
25	15919133009	Gokul K Prasad	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>	<del>GOKUL</del>
26	15919133012	Midhun Kumaresan	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>	<del>MIDHUN</del>
27	14019133003	Nikhil R	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>	<del>NIKHIL</del>
28	14019133004	Vichu V S	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>	<del>VICHU</del>
29	14019133005	Abinash S	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>	<del>ABINASH</del>
30	14019133015	Anakha Anilkumar	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>	<del>ANAKHA</del>
31	14019133018	Ananthu Sathyan	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>	<del>ANANTHU</del>
32	14019133027	Devanarayanan U S	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>	<del>DEVANARAYANAN</del>



Principal  
Sree Narayana College  
Punalur

# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2019-2020

Sl. No.	Reg.No.of Candidate	Name	22/2/20	29/2/20	7/3/20	14/3/20	21/3/20	28/3/20	04/04/20	11/04/20	18/10/20	24/10/20
1	15019133015	AKHIL.R.G	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
2	15019133061	VISHNU PRAKASH	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
3	15019133028	ARJUN. V	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
4	15019133018	ALVIN THOMAS	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
5	25019133001	ABHIRAMI. G.S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
6	25019133005	DEVI.S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
7	25019133006	DEVIKA. B	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
8	25019133012	AKSHAYA S BABU	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
9	25019133020	CHIPPY ANI	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
10	25019133024	GOKUL P S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
11	23019133023	ASWIN.M.S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
12	23019133029	PARTHAN.S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
13	13319133013	Tharun Thampi	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
14	13319133015	Abhinandh R	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
16	13319133018	Ajay R Kannan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
17	13319133020	Akhil SB	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
18	13319133021	Akshaya S L	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
19	13319133023	Amruth Raj S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
20	25019133024	Amruth J	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
21	15919133001	Abhirami A	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
22	15919133002	Amal A S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
23	15919133006	Aswathy R	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
24	15919133008	Ganga Pramesh	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
25	15919133009	Gokul K Prasad	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
26	15919133012	Midhun Kumaresan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
27	14019133003	Nikhil R	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
28	14019133004	Vichu V S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
29	14019133005	Abinash S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
30	14019133015	Anakha Anilkumar	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
31	14019133018	Ananthu Sathyan	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]
32	14019133027	Devanarayanan U S	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]



Principal  
Sree Narayana College  
Punalur



# CERTIFICATE COURSE IN HEALTH AND FITNESS SCIENCES

## NOMINAL ROLL OF STUDENTS

Sl. No.	Name	Class
1	Ananthakumar	BA Com. English
2	Brijilesh S Kumar	"
3	Pooja Prasad	"
4	Vimal Raj	"
5	Prathul Prabhakar	"
6	Arya Sankar	BSc Zoology
7	Devika Sunil	"
8	Jijina B	"
9	Pooja K S	"
10	Karthu Sivan	"
11	Pooja S	"
12	Shilpa preman	"
13	Nimitha MS	"
14	Pooja Kamal	"
15	Soorya RS	"
16	Amal Babu	"
17	Akshay Prakash J S	BSc Physics
18	Nandana Satheesh	BA Economics
19	Syamjith C	"
20	Akash U	"
21	Arathy Chandran V R	"
22	Shabana Beevi S	"
23	Anandu Divakaran S	BSc Mathematics
24	Devanand V	"
25	Keerthi Dev	Commerce
26	Sharmiya J S	"
27	Ajmi S U	"
28	Anandhu J	"
29	Anandhu B	"
30	Arya Nath	"

Punalur

Date 19/11/19



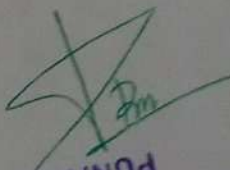
*Sree Narayana*  
Sree Narayana College  
Principal  
Punalur

## Evaluation

The process comprises of written examination as well as practical examinations. Total marks for the evaluation is out of 50 marks (written examination 40 marks, practical examination 10 marks). Students secure 20 marks and above will successfully complete the course and obtain graded certificates. The grades are mentioned below,

Marks	Grade
40-50	A
30-39	B
20-29	C



  
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SREE NARAYANA COLLEGE  
PUNALUR

**2018- 2019**



# Certificate Course in Communicative English

2018-2019

The Department of English  
Sree Narayana College, Punalur

Reshma R

Head of the Department

Department of English

20 June 2018

The Principal

Sree Narayana College

Punalur

Sir,

The Department of English would like to start a Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

Duration : 30 days

Timing : 1.5 hours on Saturdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students


The department will maintain records of the course under the supervision of the Head of the Department.

Yours faithfully

Reshma R

Head of the Department



  
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PUNALUR


List of Enrolled Students

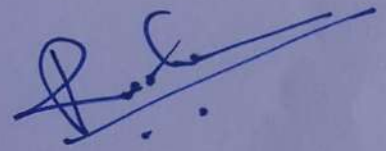
SLNO:	Admission No.	Name of the student	Name of the Department
1	35250	Ajay Krishnan	English
2	35125	Gokul.B	English
3	35203	VimalRaj	English
4	34979	Rafiya Sayed	English
5	34987	Arya Raghavan	English
7	35371	AkashS	English
6	35378	Lekshmi Krishna	English
8	34957	Vindhya Babu	B.Com
9	35094	Navya Rajan	B.Com
10	34968	Nima.M	B.Com
11	34953	Preethi Suresh	B.Com
12	34950	RemyaR	B.Com
13	34425	AthiraS	History
14	35100	KS Malu	History
15	35106	Meenu Raj	History
16	35102	Chandana Krishna	History
17	35015	AnjaliA	History
18	35050	Karthik. U	Mathematics
19	35067	Soorya.S	Mathematics
20	35337	Savitha. P.S	Mathematics
21	34883	Arya.S	Mathematics



Principal  
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Punalur  
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PUNALUR

22	35242	Aparna Udayan	Mathematics
23	35290	Sithara N	Physics
24	35164	Vaishak Vishvan	Physics
25	35057	Alka Prathap	Physics
26	34928	Abhijith	Chemistry
27	35076	Archa	Chemistry
28	35473	Divya Prasad	Chemistry
29	34976	Lekshmi S	Chemistry
30	34893	Veena S. L	Chemistry
31	34900	Athira S. Nair	Chemistry

  
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 Punalur



RESHMA R  
 Asst. Prof & HOD in charge  
 Department of English  
 S.N. College, Punalur - 691305



**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2018-2019**

Sl No	Ad. No.	Name of the student	9/4/18	14/7/18	21/7/18	28/7/18	4/8/18	11/8/18	18/8/18	1/9/18	8/9/18	15/9/18	22/9/18	29/9/18	6/10/18	13/10/18	20/10/18
1	35250	Ajay Krishnan	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	A	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay
2	35125	Gokul.B	Gokul	A	Gokul	Gokul	A	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	A	Gokul	Gokul
3	35203	VimalRaj	Vimal	Vimal	Vimal	A	Vimal	Vimal	Vimal	Vimal	Vimal	Vimal	A	Vimal	Vimal	Vimal	Vimal
4	34979	Rafiya Sayed	A	Rafiya	Rafiya	Rafiya	A	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	A	Rafiya	Rafiya	Rafiya
5	34987	Arya Raghavan	Arya	Arya	Arya	Arya	A	Arya	Arya	Arya	Arya	A	Arya	Arya	Arya	Arya	Arya
7	35371	AkashS	Akash	Akash	A	Akash	Akash	Akash	A	Akash	Akash	Akash	A	Akash	Akash	Akash	A
6	35378	Lekshmi Krishna	Lekshmi	Lekshmi	Lekshmi	Lekshmi	A	Lekshmi	Lekshmi	A	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi
8	34957	Vindhya Babu	Vindhya	A	Vindhya	A	A	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	A	Vindhya	Vindhya	Vindhya
9	35094	Navya Rajan	Navya	Navya	Navya	Navya	Navya	Navya	Navya	Navya	Navya	Navya	A	Navya	Navya	Navya	Navya
10	34968	Nima.M	Nima	Nima	A	Nima	Nima	A	Nima	Nima	Nima	Nima	Nima	A	Nima	Nima	Nima
11	34953	Preethi Suresh	Preethi	Preethi	Preethi	A	A	Preethi	Preethi	A	Preethi	Preethi	A	Preethi	Preethi	Preethi	Preethi



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PUNALUR**

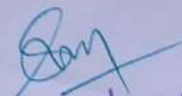


# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## ATTENDANCE STATEMENT 2018-2019

			9/07	14/07	21/07	28/07	04/08	11/08	18/08	1/09	8/09	15/09	22/09	29/09	6/10	13/10	20/10	
12	34950	RemyaR	Remya	Remya	Remya	Remya	A	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	
13	34425	AthiraS	Athira	A	Athira	Athira	Athira	Athira	Athira	A	Athira	A	Athira	A	A	Athira	Athira	
14	35100	KS Malu	Malu	Malu	Malu	Malu	A	Malu	Malu	Malu	A	Malu	Malu	Malu	Malu	Malu	Malu	
15	35106	Meenu Raj	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	Meenu	
16	35102	Chandana Krishna	Chandana	Chandana	A	Chandana	Chandana	A	Chandana	Chandana	Chandana	A	Chandana	Chandana	Chandana	Chandana	Chandana	
17	35015	AnjaliA	Anjali	Anjali	Anjali	Anjali	A	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	A	A	Anjali	Anjali	
18	35050	Karthik. U	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	A	Karthika	Karthika	Karthika	Karthika	Karthika	A	Karthika	
19	35067	Soorya.S	Soorya	A	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	A	Soorya	Soorya	A	Soorya	Soorya	
20	35337	Savitha. P.S	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	
21	34883	Arya.S	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	A	Arya	Arya	A	A	Arya	Arya	
22	35242	Aparna Udayan	Aparna	Aparna	A	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	Aparna	A	Aparna
23	35290	Sithara N	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	
24	35164	Vaishak Vishvan	Vaishak	A	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	A	A	Vaishak	Vaishak
25	35057	Alka Prathap	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	Alka	A	Alka	

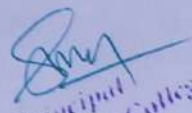


  
 Principal  
 Sriee Narayana College  
 Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2018-2019**

			9/07	14/07	21/07	28/07	04/08	11/08	18/08	1/09	8/09	15/09	22/09	29/09	6/10	13/10	20/10
26	34928	Abhijith	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	A	A	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>	<u>Abhijith</u>
27	35076	Archa	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>	A	<u>Archa</u>	<u>Archa</u>	A	<u>Archa</u>	<u>Archa</u>	<u>Archa</u>
28	35473	Divya Prasad	<u>Divya</u>	A	<u>Divya</u>	<u>Divya</u>	A	<u>Divya</u>	<u>Divya</u>	<u>Divya</u>	<u>Divya</u>	A	<u>Divya</u>	<u>Divya</u>	<u>Divya</u>	<u>Divya</u>	A
29	34976	Lekshmi S	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	A	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>	<u>Lekshmi</u>
30	34893	Veena S. L	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	A	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>	<u>Veena</u>
31	34900	Athira S. Nair	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	A	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>	A	<u>Athira</u>	<u>Athira</u>	<u>Athira</u>



  
 Principal  
 Sree Narayana College  
 Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2018-2019**

Sl No	Name of the student	27/10/18	3/11/18	10/11/18	17/11/18	24/11/18	1/12/18	8/12/18	15/12/18	22/12/18	29/12/18	5/1/19	12/1/19	19/1/19	26/1/19	2/2/19
1	Ajay Krishnan	Ajay	Ajay	Ajay	Ajay	Ajay	A	Ajay	A	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay	Ajay
2	Gokul.B	A	Gokul	A	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul
3	VimalRaj	Vimal	A	Vimal	Vimal	Vimal	Vimal	Vimal	Vimal	Vimal	Vimal	Vimal	A	Vimal	Vimal	Vimal
4	Rafiya Sayed	Rafiya	Rafiya	Rafiya	A	Rafiya	A	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya	Rafiya
5	Arya Raghavan	A	Arya	Arya	A	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	A	Arya
7	AkashS	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	A	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>	<del>Akash</del>
6	Lekshmi Krishna	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi	Lekshmi
8	Vindhya Babu	A	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya	Vindhya
9	Navya Rajan	Navya	Navya	Navya	Navya	Navya	A	Navya	Navya	Navya	Navya	Navya	A	Navya	Navya	A
10	Nima.M	Nima	A	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima	Nima
11	Preethi Suresh	Preethi	A	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi	Preethi




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SREE NARAYANA COLLEGE  
PUNALUR

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## ATTENDANCE STATEMENT 2018-2019

		27/10	3/11	10/11	17/11	24/11	1/12	8/12	15/12	22/12	29/12	5/1	12/1	19/1	2/2	9/2	
12	RemyaR	Remya	A	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	Remya	
13	AthiraS	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	
14	KS Malu	A	Malu	Malu	Malu	Malu	A	Malu	Malu	Malu	Malu	Malu	Malu	Malu	A	Malu	
15	Meenu Raj	Meenu	Meenu	Meenu	A	Meenu	Meenu	Meenu	A	Meenu	Meenu	A	Meenu	Meenu	Meenu	Meenu	
16	Chandana Krishna	Chandana	A	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	Chandana	
17	AnjaliA	Anjali	Anjali	Anjali	Anjali	Anjali	A	Anjali	Anjali	A	Anjali	Anjali	Anjali	Anjali	Anjali	Anjali	
18	Karthik. U	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	Karthika	A	Karthika	
19	Soorya.S	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	A	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	Soorya	
20	Savitha. P.S	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	Savitha	A	
21	Arya.S	Arya	Arya	Arya	Arya	Arya	A	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	Arya	
22	Aparna Udayan	Aparna	Aparna	Aparna	Aparna	Aparna	A	Aparna	Aparna	Aparna	Aparna	Aparna	A	Aparna	Aparna	Aparna	
23	Sithara N	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	Sithara	
24	Vaishak Vishvan	Vaishak	A	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	Vaishak	A	Vaishak
25	Alka Prathap	Alka	Alka	Alka	Alka	Alka	Alka	A	A	A	Alka	Alka	Alka	A	Alka	Alka	




  
 Principal  
 Sriee Narayana College  
 Punalur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2018-2019**

		27/10	3/11	10/11	17/11	24/11	1/12	8/12	15/12	22/12	29/12	5/1	12/1	19/1	02/2	09/02
26	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	A	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith
27	Archa	Archa	Archa	A	Archa	A	Archa	Archa	Archa	Archa	Archa	Archa	Archa	A	Archa	Archa
28	Divya Prasad	miP	miP	miP	miP	miP	miP	miP	miP	A	A	miP	miP	miP	miP	miP
29	Lekshmi S	A	lekshmi	lekshmi	A	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi	lekshmi
30	Veena S. L	Veena	Veena	Veena	Veena	Veena	Veena	Veena	Veena	Veena	A	Veena	A	Veena	Veena	Veena
31	Athira S. Nair	Athira	Athira	Athira	Athira	Athira	Athira	Athira	Athira	A	Athira	Athira	Athira	Athira	Athira	A



  
 Principal  
 Sri Narayana College  
 Punalur

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

## Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner is enable with the English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.



*[Handwritten Signature]*  
Principal  
Sree Narayana College  
Punalur

# Syllabus

Sl. No	Topic	Minimum No. of Hours
1	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American; Indian English and idea of a neutral accent.	03 hrs
2	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels) Phonetic Symbols,	03 hrs
3	Refresher classes on English Grammar and Vocabulary	03 hrs
4	Connected Speech: Word stress and sentence stress	04 hrs
5	Reading from texts, computer aided teaching and learning exercises	02 hrs
6	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
7	Presentation and speech giving techniques	1.5 hrs
8	Module on Office Etiquette	01 hrs
9	Module on Customer Care	02 hrs
10	Telephone handling Techniques	02 hrs
11	Module on Active Listening	01 hrs
12	Module on Product features and benefits	01 hrs
13	Module on call structure	1.5 hrs
14	Module on objection handling and questioning Techniques	1.5 hrs
15	Power point Presentation	1.5 hrs
16	Module on Telemarketing and Prospecting	1.5 hrs
17	Module on Complaint handling and handling of difficult people	1.5 hrs
18	Group Discussion	01 hrs
19	Lesson on 'How to Face Interview', Body Language,	02 hrs
20	Debating Competition	1.5 hrs
21	Conducting Role Plays	1.5 hrs
22	Conducting Mock Interview	02 hrs
23	Interactive Sessions	03 hrs
	Total Hours	45 hrs



Principal  
Sree Narayana College,  
Punalur.

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (2018-2019)

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2018 - 2019. A class of one and a half hours was conducted every week. The course commenced on 09 July 2018 with an inauguration programme and continued till 9 February 2019.

### Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

### Process


With the permission of the Principal, the Department of English circulated a notice among the first year students in various departments to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 09 July 2018 at the college auditorium with Dr. Sasidharan, Principal of Sree Narayana College, Punalur as the chief guest. After the inauguration Ms. Reshma R, HOD, Department of English gave the students a brief overview of the course.

Classes were held on Saturdays for a duration of one and a half hours. Spoken variety of English, consonant sounds and vowel sounds in English, refresher classes on English grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

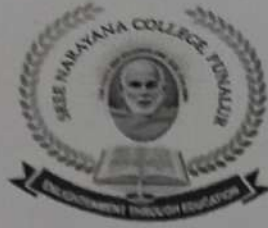
### Benefits

- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context



  
PRINCIPAL  
SREE NARAYANA COLLEGE  
PUNALUR





# Certificate Course in Health and Fitness Sciences

2018-2019

The Department of Physical Education  
Sree Narayana College, Punalur

From

Bipin Balan,  
Associate Professor,  
Department of Physical Education

To

The Principal,  
S.N. College, Punalur

Sir,

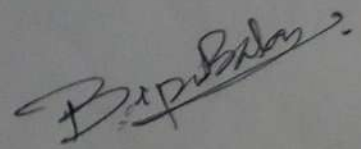
Permission may please be given to conduct a certificate course in Health and fitness sciences. The course will be organized by the department of Physical education, S N college, Punalur on Saturdays from 10:am to 11.30am. A detailed proposal is submitted for your kind consideration and sanction.

Name of the course : Health and Fitness sciences  
Duration : 30 days  
Timing : 1.5 hours on Saturdays  
Faculty : Teacher in the Dept. of Physical Education  
Beneficiary students : Degree Students

The department will be maintaining the records of the course under the supervision of the Head of the Department.


Yours faithfully

Punalur,  
14.11.18

  
Bipin Balan



*Permitted*

  
Principal  
Sree Narayana College  
Punalur

# CERTIFICATE COURSE IN HEALTH AND FITNESS SCIENCES

## NOMINAL ROLL OF STUDENTS

Sl. No.	Name	Class
1	Ananthakumar	BA Com. English
2	Brijilesh S Kumar	"
3	Pooja Prasad	"
4	Vimal Raj	"
5	Prathul Prabhakar	"
6	Arya Sankar	BSc Zoology
7	Devika Sunil	"
8	Jijina B	"
9	Pooja K S	"
10	Karthu Sivan	"
11	Pooja S	"
12	Shilpa preman	"
13	Nimitha MS	"
14	Pooja Kamal	"
15	Soorya RS	"
16	Amal Babu	"
17	Akshay Prakash J S	BSc Physics
18	Nandana Satheesh	BA Economics
19	Syamjith C	"
20	Akash U	"
21	Arathy Chandran V R	"
22	Shabana Beevi S	"
23	Anandu Divakaran S	BSc Mathematics
24	Devanand V	"
25	Keerthi Dev	Commerce
26	Sharmiya J S	"
27	Ajmi S U	"
28	Anandhu J	"
29	Anandhu B	"
30	Arya Nath	"

Punalur

Date 19/11/19



*Sree Narayana*  
Sree Narayana College  
Principal  
Punalur

# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2018-2019

Sl. No.	Name	19/11/18	24/11/18	01/12/18	08/12/18	15/12/18	22/12/18	29/12/18	05/01/19	12/01/19	19/01/19	26/01/19	02/02/19
1	Ananthakumar	A	A	A	A	A	A	A	A	A	A	A	A
2	Brijilesh S Kumar	B	B	B	B	B	B	B	a	B	B	B	B
3	Pooja Prasad	P	P	P	P	P	P	P	P	P	P	P	P
4	Vimal Raj	V	V	V	V	V	V	a	V	V	V	V	V
5	Prathul Prabhakar	P	P	P	P	P	P	P	P	P	a	P	P
6	Arya Sankar	A	A	A	a	A	A	A	A	A	A	A	A
7	Devika Sunil	D	D	D	D	D	D	a	D	D	D	D	D
8	Jijina B	J	J	J	J	J	J	J	J	J	J	J	J
9	Pooja K S	P	P	P	P	P	P	a	P	P	P	P	P
10	Karthu Sivan	K	K	K	K	K	K	K	K	K	K	K	K
11	Pooja S	P	P	P	P	P	P	P	P	P	P	a	P
12	Shilpa preman	S	S	S	S	S	a	S	S	S	S	S	S
13	Nimitha MS	N	N	N	N	N	N	N	N	N	N	N	N
14	Pooja Kamal	P	P	P	P	P	P	a	P	P	P	P	P
15	Soorya RS	S	S	S	S	S	S	a	S	S	S	S	S
16	Amal Babu	A	A	a	A	A	A	A	A	A	A	A	A
17	Akshay Prakash J S	A	A	A	A	A	A	A	A	A	A	A	A
18	Nandana Satheesh	N	N	N	N	N	N	N	N	N	N	N	N
19	Syamjith C	S	S	S	S	S	S	S	S	S	a	S	S
20	Akash U	A	A	A	A	A	A	a	A	A	A	A	A
21	Arathy Chandran V R	A	A	A	A	A	A	A	A	A	A	A	A
22	Shabana Beevi S	S	S	S	S	S	S	S	S	S	S	S	S
23	Anandu Divakaran S	A	A	A	A	A	A	a	A	A	A	A	A
24	Devanand V	D	D	D	D	D	D	D	D	D	D	D	D
25	Keerthi Dev	K	K	K	K	K	K	a	K	K	K	K	K
26	Sharmiya J S	S	S	S	S	S	S	S	S	S	S	S	S
27	Ajmi S U	A	A	A	A	A	A	A	A	A	A	A	A
28	Anandhu J	A	A	A	A	A	A	A	A	A	A	A	A
29	Anandhu B	A	A	A	A	A	A	A	A	A	A	A	A
30	Anandhu B	A	A	A	A	A	A	A	A	A	A	A	A



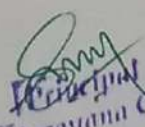
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Sree Narayana College  
Punalur

# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2018-2019

Sl. No.	Name	18/02/19	23/02/19	02/03/19	09/03/19	16/03/19	23/03/19	30/03/19	06/04/19	13/04/19	20/04/19	27/04/19	04/05/19
1	Ananthakumar	A	A	A	A	A	A	A	A	A	A	A	A
2	Brijlesh S Kumar	P	P	P	P	P	P	P	P	P	P	P	P
3	Pooja Prasad	P	P	P	P	P	P	P	P	P	P	P	P
4	Vimal Raj	V	V	V	V	V	V	V	V	V	V	V	V
5	Prathul Prabhakar	P	P	P	P	P	P	P	P	P	P	P	P
6	Arya Sankar	A	A	A	A	A	A	A	A	A	A	A	A
7	Devika Sunil	D	D	D	D	D	D	D	D	D	D	D	D
8	Jijina B	J	J	J	J	J	J	J	J	J	J	J	J
9	Pooja K S	P	P	P	P	P	P	P	P	P	P	P	P
10	Karthu Sivan	K	K	K	K	K	K	K	K	K	K	K	K
11	Pooja S	P	P	P	P	P	P	P	P	P	P	P	P
12	Shilpa preman	S	S	S	S	S	S	S	S	S	S	S	S
13	Nimitha MS	N	N	N	N	N	N	N	N	N	N	N	N
14	Pooja Kamal	P	P	P	P	P	P	P	P	P	P	P	P
15	Soorya RS	S	S	S	S	S	S	S	S	S	S	S	S
16	Amal Babu	A	A	A	A	A	A	A	A	A	A	A	A
17	Akshay Prakash J S	A	A	A	A	A	A	A	A	A	A	A	A
18	Nandana Satheesh	N	N	N	N	N	N	N	N	N	N	N	N
19	Syamjith C	S	S	S	S	S	S	S	S	S	S	S	S
20	Akash U	A	A	A	A	A	A	A	A	A	A	A	A
21	Arathy Chandran V R	A	A	A	A	A	A	A	A	A	A	A	A
22	Shabana Beevi S	S	S	S	S	S	S	S	S	S	S	S	S
23	Anandu Divakaran S	A	A	A	A	A	A	A	A	A	A	A	A
24	Devanand V	D	D	D	D	D	D	D	D	D	D	D	D
25	Keerthi Dev	K	K	K	K	K	K	K	K	K	K	K	K
26	Sharmiya J S	S	S	S	S	S	S	S	S	S	S	S	S
27	Ajmi S U	A	A	A	A	A	A	A	A	A	A	A	A
28	Anandhu J	A	A	A	A	A	A	A	A	A	A	A	A
29	Anandhu B	A	A	A	A	A	A	A	A	A	A	A	A
30	Arya Nath	A	A	A	A	A	A	A	A	A	A	A	A



  
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# DEPARTMENT OF PHYSICAL EDUCATION

Attendance Statement of certificate course in Health and fitness sciences 2018-2019

Sl. No.	Name	15/1/19	18/5/19	25/5/19	1/6/19	08/06/19													
1	Ananthakumar	An	An	An	An	An													
2	Brijilesh S Kumar	Brij	Brij	Brij	Brij	Brij													
3	Pooja Prasad	Poo	Poo	Poo	Poo	Poo													
4	Vimal Raj	Vim	Vim	Vim	Vim	Vim													
5	Prathul Prabhakar	Prb	Prb	Prb	Prb	Prb													
6	Arya Sankar	Ary	Ary	Ary	Ary	Ary													
7	Devika Sunil	Dev	Dev	Dev	Dev	Dev													
8	Jijina B	Jij	Jij	Jij	Jij	Jij													
9	Pooja K S	Poo	Poo	Poo	Poo	Poo													
10	Karthu Sivan	Kar	Kar	Kar	Kar	Kar													
11	Pooja S	Poo	Poo	Poo	Poo	Poo													
12	Shilpa preman	Shi	Shi	Shi	Shi	Shi													
13	Nimitha MS	Nim	Nim	Nim	Nim	Nim													
14	Pooja Kamal	Poo	Poo	Poo	Poo	Poo													
15	Soorya RS	Soor	Soor	Soor	Soor	Soor													
16	Amal Babu	Amal	Amal	Amal	Amal	Amal													
17	Akshay Prakash J S	Aksh	Aksh	Aksh	Aksh	Aksh													
18	Nandana Satheesh	Nand	Nand	Nand	Nand	Nand													
19	Syamjith C	Syam	Syam	Syam	Syam	Syam													
20	Akash U	Akash	Akash	Akash	Akash	Akash													
21	Arathy Chandran V R	Arath	Arath	Arath	Arath	Arath													
22	Shabana Beevi S	Shab	Shab	Shab	Shab	Shab													
23	Anandu Divakaran S	Anan	Anan	Anan	Anan	Anan													
24	Devanand V	Devan	Devan	Devan	Devan	Devan													
25	Keerthi Dev	Keer	Keer	Keer	Keer	Keer													
26	Sharmiya J S	Sharm	Sharm	Sharm	Sharm	Sharm													
27	Ajmi S U	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi													
28	Anandhu J	Anand	Anand	Anand	Anand	Anand													
29	Anandhu B	Anand	Anand	Anand	Anand	Anand													
30	Arya Nath	Arya	Arya	Arya	Arya	Arya													

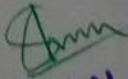


Principal  
Sree Narayana College,  
Punalur

## SYLLABUS (HEALTH AND FITNESS SCIENCES)

Sl. No.	Topic	Minimum No. of Hours
1	Definition, meaning and dimensions of health	02 hrs
2	Health hazards in the society and their impact	01 hr
3	Definition, meaning and types of fitness	03 hrs
4	Life style diseases and their common causes	02 hrs
5	Scientific basis of physical activity	02hr
6	Types of exercise and its benefits	02 hrs
7	Energy systems	01 hr
8	Effect of exercise on muscular, circulatory and respiratory systems	02 hrs
9	Warm up, cool down, oxygen debt and second wind	01 hr
10	Nutrition and malnutrition	03 hrs
11	Importance of correct posture	01 hr
12	Common postural deformities	03 hrs
13	First aid, principles of first aid and measures to be taken	03 hrs
14	Power point presentation	01 hr
15	Interactive session	01 hr
16	Practical session	10 hrs
17	Evaluation	02 hrs
	<b>Total Hours</b>	<b>40 hrs</b>



  
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## Evaluation

The process comprises of written examination as well as practical examinations. Total marks for the evaluation is out of 50 marks (written examination 40 marks, practical examination 10 marks). Students secure 20 marks and above will successfully complete the course and obtain graded certificates. The grades are mentioned below,

Marks	Grade
40-50	A
30-39	B
20-29	C



A handwritten signature in green ink, consisting of stylized, overlapping loops and lines.

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**2017- 2018**

Reshma R

Head of the Department

Department of English

21 June 2017

The Principal

Sree Narayana College

Punalur

Sir,

The Department of English would like to start a Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

Duration : 30 days


Timing : 1.5 hours on Saturdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students

The department will maintain records of the course under the supervision of the Head of the Department.

Yours faithfully

  
Reshma R

Head of the Department

RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

*Permitted to conduct and continue the course*

*Amy*  
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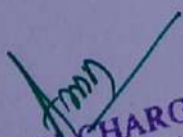
List of Enrolled Students 2017-2018


Serial Number	Admission Number	Name of the student	Department
1	34416	Abbirami A	History
2	34424	Anju. A	History
3	34609	Athun.P.Anil	History
4	34421	Sneha B.S.	History
5	34665	Thansi T.S.	History
6	34539	Yedhukrishnan	History
7	34466	Salma R	History
8	34788	Vidyasree	Zoology
9	34457	Vishnu B.	Zoology
10	34604	Greeshma	Zoology
11	34758	Abhiraj.R	Zoology
12	34577	Sruthy.S	Zoology
13	34555	Sarath Raj	Chemistry
14	34497	Aishwarya.S	Chemistry
15	34398	VeenaV	Chemistry
16	34455	Sarath P	Chemistry
17	34367	Abhijith G.S	Physics
18	34657	Alameen R	Physics
19	34311	FarsanaMol.R	Physics



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20	34677	Abhirami F.S	Physics
21	34321	Gokul Gopalan	Physics
22	34785	Lakshmi Suraj	Physics
23	34372	Aswin S.	Physics
24	34318	Midhun Shaji	Physics
25	34499	Harsha Hari	Mathematics
26	34777	Ajmi. S	Mathematics
27	34691	Divya. U. S	Mathematics
28	34720	Navya R	Mathematics
29	34360	Revathy R. P	Mathematics
30	34567	Surya R	Mathematics

  
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 RESHMA R  
 Asst. Prof & HOD in charge  
 Department of English  
 S.N. College, Punalur - 691305



**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**  
**ATTENDANCE STATEMENT 2017-2018**

Sl. No.	Name of the student	1/7/17	8/7/17	15/07/17	22/7/17	29/7/17	5/8/17	12/8/17	19/8/17	26/8/17	16/9/17	23/9/17	7/10/17	14/10/17	21/10/17	28/10/17
1	Abbirami A	Abirami	Abirami	A	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami	Abirami
2	Anju. A	Anju	Anju	Anju	A	Anju	Anju	Anju	Anju	Anju	Anju	Anju	Anju	Anju	A	Anju
3	Athun.P.Anil	Athun	A	Athun	Athun	Athun	Athun	Athun	Athun	Athun	A	Athun	A	Athun	Athun	Athun
4	Sneha B.S.	Sneha	Sneha	A	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha
5	Thansi T.S.	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	A	Thansi	Thansi	Thansi	Thansi
6	Yedhukrishnan	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	A	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu
7	Salma R	Salma	A	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	A	A	A	Salma	Salma
8	Vidyasree	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya	Vidya
9	Vishnu B.	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	A	Vishnu	Vishnu	A	Vishnu	Vishnu	Vishnu	Vishnu
10	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma	A	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma	A	A	Greeshma	Greeshma
11	Abhiraj.R	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	A	Abhiraj	Abhiraj
12	Sruthy.S	Sruthy	Sruthy	Sruthy	Sruthy	A	Sruthy	Sruthy	Sruthy	A	Sruthy	Sruthy	Sruthy	A	Sruthy	Sruthy



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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**  
**ATTENDANCE STATEMENT 2017-2018**

			01/07	8/07	15/7	22/7	29/07	05/08	12/08	19/08	26/08	16/9	23/9	07/10	14/10	21/10	28/10
13	34555	Sarath Raj	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath
14	34497	Aishwarya.S	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys
15	34398	VeenaV	Veena	A	Veena	Veena	Veena	A	Veena	Veena	Veena	Veena	Veena	A	Veena	Veena	Veena
16	34455	Sarath P	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	A	Sarath	Sarath	Sarath	Sarath
17	34367	Abhijith G.S	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	A	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	A	Abhijith
18	34657	Alameen R	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	A	Alameen	Alameen	Alameen	Alameen	Alameen	A
19	34311	FarsanaMol.R	Farsana	Farsana	Farsana	Farsana	Farsana	Farsana	A	Farsana	Farsana	Farsana	Farsana	Farsana	A	Farsana	Farsana
20	34677	Abhirami F.S	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	A	Abhirami	Abhirami	Abhirami	Abhirami
21	34321	Gokul Gopalan	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul
22	34785	Lakshmi Suraj	Rakshmi	Rakshmi	Rakshmi	Rakshmi	A	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi	Rakshmi
23	34372	Aswin S.	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	A	Aswin	Aswin	A	Aswin	Aswin	Aswin
24	34318	Midhun Shaji	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	A	Midhun	Midhun	Midhun	Midhun	A	Midhun	Midhun
25	34499	Harsha Hari	Harsha	A	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha




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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2017-2018**

			01/07	05/07	15/07	22/07	29/07	05/08	12/8	19/08	26/8	16/09	23/9	07/10	14/10	21/10	28/10
26	34777	Ajmi. S	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	A	Ajmi	A	Ajmi	Ajmi
27	34691	Divya. U. S	Divya	A	Divya	Divya	Divya	Divya	Divya	Divya	A	Divya	Divya	Divya	A	Divya	Divya
28	34720	Navya R	Navya	Navya	Navya	Navya	A	Navya	Navya	Navya	Navya	Navya	A	Navya	Navya	Navya	Navya
29	34360	Revathy R. P	Revathy	Revathy	A	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	A	Revathy
30	34567	Surya R	Surya	Surya	Surya	A	Surya	Surya	Surya	Surya	A	Surya	Surya	A	Surya	Surya	A



  
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CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2017-2018

Sl. No.	Ad. No.	Name of the student	7/11/17	11/11/17	18/11	25/11/17	2/12/17	9/12/17	16/12/17	23/12/17	6/1/18	13/1/18	20/1/18	27/1/18	3/2/18	10/2/18	17/2/18	
1	34416	Abbirami A	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	A	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	Abbirami	
2	34424	Anju. A	Anju	Anju	Anju	Anju	Anju	A	Anju	Anju	Anju	Anju	Anju	Anju	Anju	Anju	Anju	
3	34609	Athun.P. Anil	Athun	Athun	Athun	Athun	Athun	Athun	Athun	A	Athun	Athun	Athun	Athun	Athun	Athun	Athun	A
4	34421	Sneha B.S.	A	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha	Sneha
5	34665	Thansi T.S.	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	A	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi	Thansi
6	34539	Yedhu krishnan	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	Yedhu	A	Yedhu	Yedhu
7	34466	Salma R	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma	Salma
8	34788	Vidyasree	Vidyasree	A	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	Vidyasree	A	Vidyasree	Vidyasree	Vidyasree
9	34457	Vishnu B.	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu	Vishnu
10	34604	Greeshma	Greeshma	A	Greeshma	A	Greeshma	Greeshma	Greeshma	Greeshma	A	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma	Greeshma
11	34758	Abhiraj.R	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj	Abhiraj
12	34577	Sruthy.S	Sruthy	A	Sruthy	Sruthy	Sruthy	Sruthy	A	Sruthy	Sruthy	Sruthy	Sruthy	Sruthy	Sruthy	Sruthy	Sruthy	Sruthy

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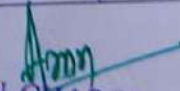
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**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**  
**ATTENDANCE STATEMENT 2017-2018**

		09/11	11/11	18/11	25/11	2/12	9/12	16/12	23/12	6/01	13/01	20/01	27/01	03/02	10/02	17/02
13	Sarath Raj	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	A	Sarath	Sarath	Sarath
14	Aishwarya.S	Ayys	A	Ayys	A	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys	Ayys
15	Veena V	Veera	Veera	Veera	Veera	Veera	Veera	Veera	Veera	A	Veera	Veera	Veera	Veera	Veera	Veera
16	Sarath P	A	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	Sarath	A	Sarath	Sarath
17	Abhijith G.S	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	A	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith	Abhijith
18	Alameen R	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen	Alameen
19	Farsana Mol.R	A	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	Jansana	A	Jansana	Jansana
20	Abhirami F.S	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami	Abhirami
21	Gokul Gopalan	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	A	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul	Gokul
22	Lakshmi Suraj	Lakshmi	A	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	A	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi	Lakshmi
23	Aswin S.	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	Aswin	A
24	Midhun Shaji	A	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun	Midhun
25	Harsha Hari	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	Harsha	A	Harsha	Harsha	Harsha

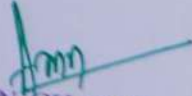


  
 PRINCIPAL-IN-CHARGE  
 SREE NARAYANA COLLEGE  
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CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH  
ATTENDANCE STATEMENT 2017-2018

		04/11	11/11	18/11	28/11	2/12	9/12	16/12	23/12	06/01	13/01	20/01	27/01	03/02	10/02	17/02	
26	Ajmi. S	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	A	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	Ajmi	
27	Divya. U. S	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	Divya	
28	Navya R	Navya	Navya	A	Navya	Navya	Navya	Navya	Navya	A	Navya	Navya	Navya	Navya	Navya	A	Navya
29	Revathy R. P	Revathy	Revathy	Revathy	Revathy	Revathy	A	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	Revathy	
30	Surya R	Surya	Surya	Surya	A	Surya	Surya	Surya	Surya	A	Surya	Surya	Surya	Surya	Surya	Surya	



  
 PRINCIPAL-IN-CHARGE  
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# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

## Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner is enable with the English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.



*[Handwritten Signature]*  
Principal  
Sree Narayana College  
Punalur

# Syllabus

Sl. No	Topic	Minimum No. of Hours
1	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American; Indian English and idea of a neutral accent.	03 hrs
2	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels) Phonetic Symbols,	03 hrs
3	Refresher classes on English Grammar and Vocabulary	03 hrs
4	Connected Speech: Word stress and sentence stress	04 hrs
5	Reading from texts, computer aided teaching and learning exercises	02 hrs
6	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
7	Presentation and speech giving techniques	1.5 hrs
8	Module on Office Etiquette	01 hrs
9	Module on Customer Care	02 hrs
10	Telephone handling Techniques	02 hrs
11	Module on Active Listening	01 hrs
12	Module on Product features and benefits	01 hrs
13	Module on call structure	1.5 hrs
14	Module on objection handling and questioning Techniques	1.5 hrs
15	Power point Presentation	1.5 hrs
16	Module on Telemarketing and Prospecting	1.5 hrs
17	Module on Complaint handling and handling of difficult people	1.5 hrs
18	Group Discussion	01 hrs
19	Lesson on 'How to Face Interview', Body Language,	02 hrs
20	Debating Competition	1.5 hrs
21	Conducting Role Plays	1.5 hrs
22	Conducting Mock Interview	02 hrs
23	Interactive Sessions	03 hrs
	Total Hours	45 hrs



Principal  
Sree Narayana College,  
Punalur.

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2017- 2018. A class of one and a half hours was conducted every week. The course commenced on 01 July 2017 with an inauguration programme and continued till 17 February 2018.

### Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

### Process

With the permission of the Principal, the Department of English circulated a notice among the first year students in various departments to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 01 July 2017 at the college auditorium with Dr. Arun V., Principal-in charge of Sree Narayana College, Punalur as the chief guest. After the inauguration Ms. Reshma R, HOD, Department of English gave the students a brief overview of the course.

Classes were held on Saturdays for a duration of one and a half hours. Spoken variety of English, consonant sounds and vowel sounds in English, refresher classes on English grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

### Benefits

- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context

The list of enrolled students and class report are attached below.



*[Signature]*  
PRINCIPAL-IN-CHARGE  
SREE NARAYANA COLLEGE  
PUNALUR

*[Signature]*  
RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

**2016- 2017**

Reshma R

Head of the Department

Department of English

20 June 2016

The Principal

Sree Narayana College

Punalur

Sir,

The Department of English would like to start a Certificate Course in Communicative English for first year students. A detailed proposal is submitted for your consideration and sanction.

Name of the course : Certificate Course in Communicative English

Duration : 30 days

Timing : 1.5 hours on Saturdays

Faculty : Teachers in the Department of English

Beneficiary students : First Year Degree Students

The department will maintain records of the course under the supervision of the Head of the Department.

*Permitted*  
*[Signature]*  
Principal,  
Sree Narayana College,  
Punalur

RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

Yours faithfully

*[Signature]*

Reshma R

Head of the Department



List of Enrolled Students 2016-2017

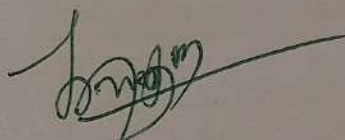
Serial Number	Admission Number	Name of the student	Department
1	34124	Aishwarya. M	B.Com
2	34123	Anakha. M	B.Com
3	34051	Arjun Suresh	B.Com
4	34008	Ayisha Lal	B.Com
5	34192	Syam Raj. S	Physics
6	34109	Abin Santhosh	Physics
7	33931	Akhil Raj	History
8	33943	Timin. M. Thomas	History
9	33946	Anupama Raj	History
10	33936	Amarjyothi. K. S	History
11	34057	Praveen. P. V	History
12	34185	Arshamohan	Economics
13	34149	Vrindha. V. S	Economics
14	34169	Megha Madhu	Economics
15	33984	Annu. S	Chemistry
16	34107	Aishwarya. S	Chemistry
17	34129	Sneha Raveendran	Chemistry
18	33917	Vinayak. P. R	English
19	33920	Akhil Mohan	English
20	33923	Manu. G. T	English
21	34007	Thasli Basheer	English



*S. S. S. S.*  
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Punalur



22	33998	Aswathy Babu	Zoology
23	34066	Shilpa Raj	Zoology
24	34228	Aswin. S. Shibi	Zoology
25	33847	Revathy. S	Zoology
26	34189	Gopika. M. B	Zoology
27	34088	Arya. A. Krishnan. K	Mathematics
28	33829	Fatima Beevi	Mathematics
29	34064	Syam. S. Nair	Mathematics
30	34114	Ragi Rajendran	Mathematics

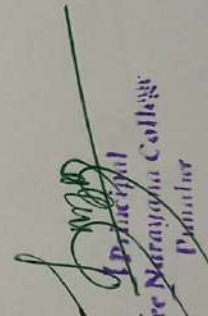
  
Principal  
Sree Narayana College  
Punalur



**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**  
**ATTENDANCE STATEMENT 2016- 2017**

Serial No.	Ad. Number	Name of the student	09/07/16	09/07/16	16/07/16	23/07/16	30/07/16	06/08/16	13/08/16	20/08/16	27/08/16	03/09/16	10/09/16	24/09/16	01/10/16	08/10/16
1	34124	Aishwarya. M	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A	<del>Aishwarya</del> A
2	34123	Anakha. M	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A	<del>Anakha</del> A
3	34051	Arjun Suresh	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A	<del>Arjun</del> A
4	34008	Ayisha Lal	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A	<del>Ayisha</del> A
5	34192	Syam Raj. S	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A	<del>Syam</del> A
6	34109	Abin Santhosh	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A	<del>Abin</del> A
7	33931	Akhil Raj	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A	<del>Akhil</del> A
8	33943	Timin. M. Thomas	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A	<del>Timin</del> A
9	33946	Anupama Raj	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A	<del>Anupama</del> A
10	33936	Amarjyothi. K. S	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A	<del>Amarjyothi</del> A



  
 Principal  
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 Punalur

CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

ATTENDANCE STATEMENT 2016- 2017

		9)	16/4	27	30/7	6/8	13/8	20/8	27/8	3/9	10/9	24/9	1/10	8/10
11	34057	Praveen. P. V	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>	<del>Praveen</del>
12	34185	Arshamohan	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>	<del>Arshamohan</del>
13	34149	Vrindha. V. S	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>	<del>Vrindha</del>
14	34169	Megha Madhu	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>	<del>Megha</del>
15	33984	Annu. S	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>	<del>Annu</del>
16	34107	Aishwarya. S	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>	<del>Aishwarya</del>
17	34129	Sneha Raveendran	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>	<del>Sneha</del>
18	33917	Vinayak. P. R	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>	<del>Vinayak</del>
19	33920	Akhil Mohan	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>	<del>Akhil</del>
20	33923	Manu. G. T	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>	<del>Manu</del>
21	34007	Thasli Basheer	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>	<del>Thasli</del>



Principal  
Sree Narayana College  
Tumkur

**CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH**  
**ATTENDANCE STATEMENT 2016-2017**

	9/7	9/7	16/7	23/7	30/7	6/8	13/8	20/8	27/8	3/9	10/9	17/9	24/9	1/10	8/10
22	Aswathy Babu	A	A	A	A	A	A	A	A	A	A	A	A	A	A
23	Shilpa Raj	A	A	A	A	A	A	A	A	A	A	A	A	A	A
24	Aswin. S. Shibi	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25	Revathy. S	A	A	A	A	A	A	A	A	A	A	A	A	A	A
26	Gopika. M. B	A	A	A	A	A	A	A	A	A	A	A	A	A	A
27	Any. A. Krishnan. K	A	A	A	A	A	A	A	A	A	A	A	A	A	A
28	Fatima Beevi	A	A	A	A	A	A	A	A	A	A	A	A	A	A
29	Syam. S. Nair	A	A	A	A	A	A	A	A	A	A	A	A	A	A
30	Ragi Rajendran	A	A	A	A	A	A	A	A	A	A	A	A	A	A



Principal  
 Sree Narayana College  
 Kumbakonam

# CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH

## Programme Objectives:

- To enable the learners to gain basic communication skills in English
- To empower the Learners with the language skills necessary for placements.

## Learning Outcomes:

Sl. No	Area	Learning Outcome
1.	Introduction to the Language Skills: Listening Speaking and Reading	The learner is enable with the English sound system and identify sounds and rhythm of English language
2.	Basic Grammar and Grammar in Context	The learner is able to learn basic English Grammar
3.	Building Vocabulary	The learner is able to understand and use vocabulary in different practical situations
4.	Language in Context	Learn to speak with proper stress and intonation as per the context
5.	Soft Skills	The learner is able to use various soft skills to enhance verbal communication.



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# Syllabus

Sl. No	Topic	Minimum No. of Hours
1	Brief introduction to: Spoken variety of English, the two chief spoken varieties-British and American; Indian English and idea of a neutral accent.	03 hrs
2	Consonant sounds, Vowel sounds in English: Pure vowels (Long vowels and short vowels) Phonetic Symbols,	03 hrs
3	Refresher classes on English Grammar and Vocabulary	03 hrs
4	Connected Speech: Word stress and sentence stress	04 hrs
5	Reading from texts, computer aided teaching and learning exercises	02 hrs
6	Entry behaviour evaluation, Introductory Module on Personality Development	03 hrs
7	Presentation and speech giving techniques	1.5 hrs
8	Module on Office Etiquette	01 hrs
9	Module on Customer Care	02 hrs
10	Telephone handling Techniques	02 hrs
11	Module on Active Listening	01 hrs
12	Module on Product features and benefits	01 hrs
13	Module on call structure	1.5 hrs
14	Module on objection handling and questioning Techniques	1.5 hrs
15	Power point Presentation	1.5 hrs
16	Module on Telemarketing and Prospecting	1.5 hrs
17	Module on Complaint handling and handling of difficult people	1.5 hrs
18	Group Discussion	01 hrs
19	Lesson on 'How to Face Interview', Body Language,	02 hrs
20	Debating Competition	1.5 hrs
21	Conducting Role Plays	1.5 hrs
22	Conducting Mock Interview	02 hrs
23	Interactive Sessions	03 hrs
	Total Hours	45 hrs



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# REPORT

## CERTIFICATE COURSE IN COMMUNICATIVE ENGLISH (2016- 2017)

A 30 days Certificate Course in Communicative English was offered by the Department of English, Sree Narayana College, Punalur in the academic year 2016- 2017. A class of one and a half hours was conducted every week. The course commenced on 09 July 2016 with an inauguration programme and continued till 04 February 2017.

### Objectives

To enable the learners to gain basic communication skills in English

To empower the learners with the language skills necessary for placements.

### Process

With the permission of the Principal, the Department of English circulated a notice among the first year students in various departments to inform them about the course. Following this, thirty students enrolled for the course. The inauguration of the course was held on 09 July 2016 at the college auditorium with Dr. G. Jayasenan, Principal of Sree Narayana College, Punalur as the chief guest. After the inauguration Ms. Reshma R, HOD, Department of English gave the students a brief overview of the course.

Classes were held on Saturdays for a duration of one and a half hours. Spoken variety of English, consonant sounds and vowel sounds in English, refresher classes on English grammar and vocabulary, presentation and speech giving techniques were some of the topics taught as part of the course. The lessons were given by the teaching faculty of the Department of English. Following the class an oral and a written assessment was conducted. Those students who scored a total of 80, 70 and 60 percentage were given A, B and C grades respectively.

### Benefits

- Students were able to identify the English sound system
- The learner became proficient in basic English Grammar.
- The learners were able to understand and use vocabulary in different practical situations.
- Students learned to speak with proper stress and intonation as per the context

The list of enrolled students and class report are attached below.

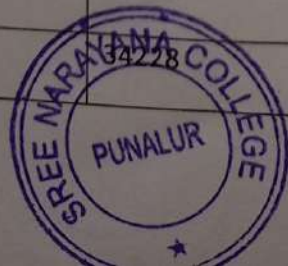


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Punalur

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RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305

## List of Enrolled Students

Serial Number	Admission Number	Name of the student	Department
1	34124	Aishwarya. M	B.Com
2	34123	Anakha. M	B.Com
3	34051	Arjun Suresh	B.Com
4	34008	Ayisha Lal	B.Com
5	34192	Syam Raj. S	Physics
6	34109	Abin Santhosh	Physics
7	33931	Akhil Raj	History
8	33943	Timin. M. Thomas	History
9	33946	Anupama Raj	History
10	33936	Amarjyothi. K. S	History
11	34057	Praveen. P. V	History
12	34185	Arshamohan	Economics
13	34149	Vrindha. V. S	Economics
14	34169	Megha Madhu	Economics
15	33984	Annu. S	Chemistry
16	34107	Aishwarya. S	Chemistry
17	34129	Sneha Raveendran	Chemistry
18	33917	Vinayak. P. R	English
19	33920	Akhil Mohan	English
20	33923	Manu. G. T	English
21	34007	Thasli Basheer	English
22	33998	Aswathy Babu	Zoology
23	34066	Shilpa Raj	Zoology
24	34278	Aswin. S. Shibi	Zoology



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25	33847	Revathy. S	Zoology
26	34189	Gopika. M. B	Zoology
27	34088	Arya. A. Krishnan. K	Mathematics
28	33829	Fatima Beevi	Mathematics
29	34064	Syam. S. Nair	Mathematics
30	34114	Ragi Rajendran	Mathematics

### CLASS REPORT

Date	Faculty member	Portion	Attendance
09/07/16		Inauguration and Orientation	30
09/07/16	Beena. P	Brief introduction to spoken varieties of English, two chief varieties- British and American	25
16/07/16	Beena. P	Indian English and idea of a neutral accent	29
23/07/16	Reshmi Raveendran	Consonant sounds, Vowel sounds, pure vowels, Pure Vowels	21
30/07/16	Reshmi Raveendran	Phonetic Symbols	26
06/08/16	Soorya Parvathy S. R	Refresher class on English Grammar and Vocabulary Part 1	28
13/08/16	Reshmi Raveendran	Refresher class on English Grammar and Vocabulary part 2	21
20/08/16	Soorya Parvathy S. R	Reading from texts, computer aided teaching and learning exercise	27
27/08/16	Reshmi Raveendran	Entry behaviour evaluation	25
03/09/16	Reshmi Raveendran	Introductory module on personality development	29
10/09/16	Beena. P	Presentation and speech giving techniques	22



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24/09/16	Soorya Parvathy S. R	Module on office etiquette	24
01/10/16	Reshma R	Module on Customer Care	25
08/10/16	Reshma R	Telephone handling etiquette	27
15/10/16	Beena. P	Module on Active Listening	29
22/10/16	Soorya Parvathy S. R	Module on Product Features and Benefits	26
29/10/16	Soorya Parvathy S. R	Module on Call Structures	24
05/11/16	Reshma R	Module on objection handling and questioning Techniques	22
12/11/16	Reshmi Raveendran	Power Point Presentation	27
19/11/16	Reshma. R	Module on Telemarketing and Prospecting	30
26/11/16	Beena. P	Module on complaint handling and handling of difficult people	26
03/12/16	Soorya Parvathy S. R	Group Discussion	23
10/12/16	Reshmi Raveendran	Lesson on "How to Face Interview ",	27
17/12/16	Reshmi Raveendran	Body Language	26
24/12/17	Soorya Parvathy S. R	Debate Competition	29
07/01/17	Beena. P	Conducting Role Play	30
14/01/17	Reshma R	Conducting Mock Interviews 1	27
21/02/17	Reshmi Raveendran	Conducting Mock Interviews 2	29
28/01/17	Beena. P	Interactive Sessions	26
04/02/17	Reshma R	Interactive Sessions	30



*Reshma R*  
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*Reshma R*  
RESHMA R  
Asst. Prof & HOD in charge  
Department of English  
S.N. College, Punalur - 691305